

**CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MEETING**  
**June 19, 2023**

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2 The Capital Improvement Program Committee meeting was held at 6:00 P.M. in the Merrill Conference  
3 Room, Town Hall, 268B Mammoth Road, Londonderry.  
4

5 **MEMBERS PRESENT: Jake Butler, Ted Combes, Jeff Penta (arrived at 6:02), Bob Slater**

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7 **MEMBERS NOT PRESENT: Sarah Meier**

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9 **Staff Present: Justin Campo, Finance Director, Lisa McKenney, Business Administrator, Amy**  
10 **Kizak, GIS Manager/Comprehensive Planner**  
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13 **APPOINTMENT OF CHAIR & VICE CHAIR**  
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15 The Capital Improvement Program Committee meeting was called to order at 6:00 pm.

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17 Motion made by Bob Slater second by Ted Combes to appoint Jake Butler as Chair, Committee voted 3-  
18 0-0 on the motion.

19  
20 Motion made by Jake Butler second by Bob Slater to appoint Jeff Penta as Vice Chair, Committee voted  
21 3-0-0 on the motion.  
22

23 **OTHER BUSINESS**  
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25 A. Kizak proposed a meeting schedule the CIP Committee agreed to the following meeting schedule:  
26 Monday July 31, 2023 at 7:00 pm for project presentations and scoring, Monday August 7, 2023 at 7:00  
27 pm overflow scoring meeting. The Planning Board workshop to present the CIP report will be September  
28 13, 2023 at 7:00 pm, with a Public Hearing on October 4, 2023 at 7:00 pm.  
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30 Motion made by Jake Butler seconded by Jeff Penta to accept meeting dates as presented, Committee  
31 voted 4-0-0 on the motion.  
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33 **ADJOURNMENT**  
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35 **Motion to adjourn meeting made by Jake Butler seconded by Jeff Penta**  
36 **Committee voted 4-0-0 on the motion.**  
37 **The meeting was adjourned at 6:06 pm.**

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39 **Minutes Prepared by: Amy Kizak**

40 **Approved:**