

**LONDONDERRY, NH PLANNING BOARD
MINUTES OF THE MEETING OF MARCH 13, 2024
AT THE MOOSE HILL COUNCIL CHAMBERS**

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12480?channel=4>

Members Present: Art Rugg, Chair; Jake Butler, Secretary; Lynn Wiles, Assistant Secretary; Ann Chiampa, member; Jeff Penta, member; Jason Knights, member; Ted Combes, Town Council ex-officio; Jonathan Cruz, ex-officio; Tony DeFrancesco, alternate member; Roger Fillio, alternate member

Also Present: Kellie Caron, Assistant Town Manager/Director of Economic Development

I. CALL TO ORDER

Chair Rugg called the meeting to order at 7:00 p.m. and reviewed the emergency exit process and locations.

Chair Rugg led the Pledge of Allegiance.

II. ADMINISTRATIVE BOARD WORK

A. APPROVAL OF MINUTES

There were no minutes to approve.

B. REGIONAL IMPACT DETERMINATIONS

There were no developments of regional impact.

C. DISCUSSION WITH TOWN STAFF

K. Caron reported the Town Planner position has been posted externally.

She noted Attorney Carrier (sp) is scheduled to attend the April 10, 2024, Planning Board non-meeting.

III. OLD BUSINESS

IV. NEW PLANS/CONCEPTUAL PLANS

V. OTHER BUSINESS

A. Election of Officers

Chair Rugg has decided not to remain in the Chair position. J. Butler indicated interest in the position and has worked with K. Caron and Chair Rugg to prepare for this role. Chair Rugg agreed to fill the Vice Chair position.

Member L. Wiles made a motion to nominate Jake Butler as the new Planning Board Chair, effective tonight through the first meeting of April 2025.

J. Knights seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Chair Butler made a motion to nominate Art Rugg as the new Planning Board Vice Chair, effective tonight through the first meeting of April 2025.

L. Wiles seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Member A. Rugg made a motion to nominate Lynn Wiles as the new Planning Board Secretary, effective tonight through the first meeting of April 2025.

J. Knights seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Member L. Wiles made a motion to nominate Jeff Penta as the new Planning Board Assistant Secretary, effective tonight through the first meeting of April 2025.

J. Knights seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Member Lynn Wiles made a motion to nominate Jake Butler to the CIP Committee.

A. Rugg seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Member Lynn Wiles made a motion to nominate Art Rugg to represent the Planning Board on the Heritage Commission.

J. Knights seconded the motion.

The motion was granted, 8-0-0. Chair voted in the affirmative.

Chair Butler thanked the members of the Board for their support. He reviewed the Rules of Procedure relating to the Chair position and the duties as outlined in RSA 674. He promised to perform these duties to the best of his ability. He reviewed the work being done on the Master Plan. He thanked A. Rugg for his years of service to the Town of Londonderry.

T. Combes noted he was unsure whether he would be remaining on the Board in his position as Town Council ex-officio member. If not, he will try to attend the Board meetings as often as possible.

B. Rules of Procedure

Chair Butler noted a discussion of the Rules of Procedure is scheduled with Town counsel. He recommended adding review of the Rules of Procedure to the April 10th Board meeting agenda.

VI. ADJOURNMENT

Member A. Rugg made a motion to adjourn the meeting.

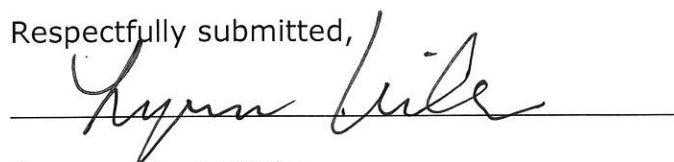
L. Wiles seconded the motion.

The motion was granted, 8-0-0.

The meeting adjourned at approximately 7:18 p.m.

These minutes were prepared by Beth Hanggeli.

Respectfully submitted,



Name: Lynn Wiles

Title: Secretary

These minutes were accepted and approved on 4/10/24 by a motion made by

Lynn Wiles and seconded by Art Rugg