Londonderry Housing and Redevelopment Authority
February 2013 Monthly Meeting Minutes - Draft

Date: February 4, 2013
Time: 7:30 pm
Location: Londonderry Town Offices

In Attendance:
Commissioners: Chairman Paul Donehue, Bob McDonald, Russ Lagueux, Bob Lievens, and invited guest Cynthia May, Londonderry Town Planner.

Called to order: by Chairman Donehue at 7:30 pm.

New Business: Chairman Donahue presented a brief overview of the study completed by Applied Economic Research report on Pettingill Road development to Cynthia May. Discussion on what should happen next with report, and how best to publicize the fact that the report is out. Cynthia commented that the time is right regarding bringing the Pettingill Road topic back to the publics’ attention, and noted that some of the environmental permits currently in place for the road and sewer easement will expire in 2014. She noted that the cost to go through the permitting process again will be quite costly. Presenting the findings of the report to Town Council is scheduled for next week, Monday Feb. 11th. Cynthia noted that at a recent Derry/Londonderry Chamber of Commerce meeting, business people and the Commissioner of DRED noted how the development of the land in the Pettingill Rd area is the key project for revitalizing the greater area economy. The Manchester Chamber of Commerce has requested that the findings of the report be presented to their infrastructure committee, which has been scheduled for later in February. Press will likely be at the Town Council meeting for presentation, so that is an opportunity to distribute additional information regarding to them on the Applied Economic Research study.

Discussion was held regarding getting the word out to the public regarding the study, and one idea is to use the local cable program. Also discussed possibility to have an executive summary package prepared by Applied Economic Research, to provide a summary of the report findings.

Minutes: Motion made by Commissioner Donahue to accept January minutes, seconded by B Lievens. Motion passed with all voting affirmative.

Treasurer’s Report: Presented by B. McDonald – Year end 2012 financials completed and ready for Vachon, et.al. to review. Financial reports were previously distributed to Commissioners by Treasurer McDonald electronically for review, in preparation for discussion at this meeting. No expenditures for month of January. Small purchases made recently by B. McDonald for office supplies such as binders for financial reports and ink cartridges for printer.

Meeting Adjourned: Motion for adjournment made by P. Donahue, seconded by B. Lievens, and passed with all Commissioners voting affirmative.

Minutes recorded by RP Lagueux.