

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of December 1, 2010

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Call to Order:

The meeting was called to order at 7:02 p.m. by Chairman Richard Matckie. The following board members were in attendance: Pauline Caron, Richard Matckie, Vicki Stachowske, Betsy McKinney and Karen Goodman. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Paul DiMarco, Town Council Liaison.

Secretary's Report:

The Secretary's Report for November 3, 2010 was distributed prior to the meeting. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**. Robert Collins arrived at 7:05 p.m.

Friends Report:

The Friends met last month to discuss the holiday items for sale this year. There are sweet potato dog treats and a new beaded angel ornament. There will be no meeting in December. The next Friends meeting will be January 19, 2011.

Director's Report:

Gifts Donated to the Leach Library –

- Mrs. Rita Gorman donated \$5.00 towards the SEE museum passes.
- Boy Scout Troop 426 donated a holiday wreath to the library.
- Ms. Jeannine Wolfe donated \$25.00 to the library.

A **motion** was made by Betsy McKinney to accept the gift. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, November 18, 2010, the library had a concert with Jazz Guitarist Gerry Johnston. 58 individuals attended the program.
- On Thursday, January 13, 2011, at 7:00 p.m., the library will offer the program "Seasons of the White Mountains" with Dave Smith. Take a visual journey along trails, brooks, and beautiful vistas of the White Mountains through each season as hiker and professional photographer Dave Smith presents this stunning slideshow

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- program. Mr. Smith will also discuss the history of the region and its scenic landmarks.
- On Thursday, February 10, 2011, at 7:00 p.m., the library will host “Ahoy, Pirates!” with John Horrigan. New England folklorist John Horrigan presents this fascinating, illustrated program on privateers and pirates. Mr. Horrigan will discuss the history of piracy, from its Golden Age through the contemporary pirates who lurk off the coast of Somalia today. His topics will include the Pirate Code, pirate myths, buried treasure, and a number of notorious pirates, including Captain Kidd, Calico Jack, and Black Beard.
 - On Thursday, March 10, 2011, at 7:00 p.m., the library presents the Random Acts of Harmony Concert. A musical trio comprised of members Rob Becker, Dick Kruppa, and Peter Aucoin perform familiar folk tunes in three-part harmony with acoustic guitar, five-string banjo, and stand-up bass accompaniment. Over the years, they have played and sung in groups that opened for the Beach Boys, The Lettermen, and Pete Seeger. Spend an evening listening to traditional and contemporary folk tunes and learning the stories and histories of the songs and songwriters.
 - On Thursday, April 14, 2011, at 7:00 p.m., the library will hold the program “The Old Man of the Mountain: Substance and Symbol” with Maggie Stier. This illustrated talk will explore the story of the Old Man of the Mountain and its importance to the history of New Hampshire. Ms. Stier will discuss the different and evolving ways that the Old Man affected our history, arts, literature, philosophy and even public policy over its 200-year history. The presentation will include images of paintings, literary passages, souvenirs, film clips of interviews with those closest to the Old Man, and a discussion of the current efforts to memorialize the state symbol.
 - On Thursday, May 12, 2011, at 7:00 p.m., the library will offer “Painting Myths and Legends” with Dr. Andrew Laurie Stangel. This illustrated lecture will examine the classical traditions of ancient Greece and Rome that have influenced the art of the Western World. Dr. Stangel will discuss how these traditions have been narrated in paint by some of the world’s greatest artists from the Renaissance and Baroque through modern times while showing examples of art-historical slides photographed in museums and galleries throughout Europe and the United States.
- William Feldmann arrived at 7:20 p.m.

Announcements -

- On Saturday, November 20, 2010, the Historical Room’s HVAC malfunctioned, causing water to leak and waterlogged ceiling tiles to fall. The HVAC technician was called in to stop the leak. Books have been damaged and the carpet will need to be cleaned and treated for mold. An insurance claim will also need to be filed. The repairs to the HVAC unit have been completed and the carpet has been treated for mold. A total of 102 books received water damage. The insurance claim for repair costs and damaged materials totals approximately \$5,800. There

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is a \$1,000 deductible. A discussion ensued over the details of the problem with the HVAC unit. Barbara Ostertag-Holtkamp stated that the loss of the custodian has meant that no one is available or able to check the unit on a regular basis. Steve Cotton has offered to come over and look at the unit.

- The Town Council postponed the library's budget presentation until Monday, November 22, 2010.

Assistant Director and Head of Circulation Services Report:

- During the month of November, the adult room circulated a total of 16,574 materials, an increase of 7.36% over November 2009. The children's room circulated 10,002 materials, an increase of 7.31% over November 2009.
- The Children's Room will be hosting two winter craft times during school vacation on Monday, December 27 from 10:00-11:00 a.m., or on Tuesday, December 28 from 1:00-2:00 p.m. Each session is limited to 50 children, so stop by or call the Children's Room beginning on Monday, December 20 at 9:00 a.m. to register for the program.
- This month's display in the children's room is Joyful Noise. Books, sheet music and music CDs for children can be found on the display just inside the children's room door, so plan on making a joyful noise to brighten the winter.
- Our winter season of Star Readers starts this month. Children read towards an age-appropriate goal to earn a star for the Star Reader Wall. This season's stars will be up until the end of February.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 901 reference questions in November and answered 63 directional questions. We had 820 Internet logons. This is a 19.8 % increase for all reference transactions from last November.
- Kendall Koladish, Senior Pubic Services Librarian, attended the NHLA Fall business meeting on November 4. There were some very beneficial workshops where she learned how to build good relations with the problem teens that come to the library, tips on bridging the technology gap for those lacking computer skills, and how to express the appeal factors of books in 60 seconds or less.
- We have put together two small displays this month. One is on music cds of songs of the season to help set the mood for the holidays.
- The other display is on cozy mysteries. Cozy mysteries are fun! A cozy is a mystery which is gentle and usually includes a bloodless crime, often poisoning. It tends to lack violence and profanity and frequently gives the reader clues to figure out "whodunit". Newer genres often include a special interest or hobby such as the culinary mysteries, animal mysteries, quilting cozies, or even sudoku mysteries.

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Old Business:

- Proposed FY11-12 Budget-

Barbara Ostertag-Holtkamp noted that the budget presentation scheduled for Saturday, November 20 was postponed until Monday, November 22. The Board's budget was submitted, but unfortunately Dave Caron, the Town Manager, made a further reduction of \$25,000. A discussion ensued. William Feldmann stated that everyone on the Board of Trustees cares about the library, but the Town Council has set an amount and the Board needs to adjust its priorities appropriately.

New Business:

- 2011 Board meeting schedule-

Barbara Ostertag-Holtkamp distributed a list of 2011 Board of Trustee meetings and asked if there were any conflicts. No changes were made.

- HVAC malfunction/insurance claim-

This was discussed in the Director's Report.

- Snow removal-

Richard Matckie informed Paul DiMarco that during last year's budget hearings, Dave Caron, the Town Manager, stated that snow removal around the library building would be taken care of by whoever does the Town Hall and the Police Department. So far the library has not been informed of any decision on this. Paul DiMarco responded that he would bring the concern forward in his Liaison Report.

Non Public Session:

Enter Non Public Session

Chairman Richard Matckie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a

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right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Aye, Pauline Caron; Aye, Richard Matchkie; Aye, Vicki Stachowske; Aye, William Feldmann; Aye, Robert Collins; Aye, Betsy McKinney; Aye Karen Goodman.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend non public session as the subject pertains. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 8:00 p.m.

Exit Non Public Session

Chairman Richard Matchkie requested a motion to exit Non Public Session. William Feldmann made a **motion** at 8:43 p.m. to exit Non Public Session. The **motion was seconded** by Karen Goodman. Board's **vote** 7-0-0

A **motion** was made by William Feldmann to allow Barbara Ostertag-Holtkamp to hire someone to do snow plowing and shoveling in case the town is unable to accommodate the library. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:45 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague
Minutes Typed by: Sally Nelson Date: December 1, 2010

Respectfully submitted,

Sally Nelson, Assistant Director and Head of Circulation Services