

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of July 7, 2010

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Call to Order:

The meeting was called to order at 7:05 p.m. by Chairman Richard Matchkie. The following board members were in attendance: Pauline Caron, William Feldmann, Karen Goodman, Richard Matchkie, and Betsy McKinney. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for June 2, 2010 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends met in June and made donations to the library children's and young adult summer reading programs. There are no meetings in July and August. The Friends will be conducting a bulb sale from August 1, 2010 to the end of September. The next meeting is scheduled for September 15, 2010 at 7:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Mr. Philip Rothrock donated \$35.00 to the library.
- Ms. Nancy Latorre donated \$10.00 to the library for museum passes.
- The Friends of the Londonderry Leach Library donated \$300 to the Young Adult Summer Reading Program and \$200 to the Children's Summer Reading Program.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, June 10, 2010, at 7:00 p.m., the library hosted "Your Hit Parade - 25 Years Presenting America's Top Popular Songs with Calvin Knickerbocker. 31 individuals attended the program
- We will be having two adult programs this summer as part of the new adult summer reading program. The first program is "Best Plants for New Hampshire

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- Landscapes”, and it will be on Thursday, July 15, 2010, at 7:00 p.m. This program will be presented by Dr. Cathy Neal, who is a specialist in landscape horticulture at the University of New Hampshire. It will instruct participants in how to identify what type of landscape they are working with, and what trees, shrubs and perennials will best thrive there. The presentation will explore such landscapes as woodlands, woods edge, sunny borders and water edge gardens with beautiful photos and plant reference lists. The second program is “Tips for Growing Healthy Indoor Plants”, which will be held on Thursday, August 12, 2010, at 7:00 p.m. This program will be presented by Dr. Cheryl Smith, a professor of plant biology at the University of New Hampshire. Dr. Smith will be using her expertise as a specialist for plant health to teach attendees what to do to maintain healthy indoor plants.
- On Thursday, September 9, 2010, at 7:00 p.m., the library will have “Granite State Sacrifice During the American Civil War” with Historian Steven Closs. He will present this program on the soldiers of New Hampshire who made the ultimate sacrifice during the American Civil War. He will pay particular attention to the twelve fallen soldiers from Londonderry. Mr. Closs is a New Hampshire Civil War historian and author who has studied the American Civil War for the past twenty years.
 - On Thursday, October 14, 2010, at 7:00 p.m., the library will host “Haunted Lighthouses of New England” with Jeremy D’Entremont. Mr. D’Entremont, an author, historian, and leading expert on local lighthouses, will give this talk on haunted lighthouses of New England. The illustrated presentation will feature historic and new photos of lighthouses in the region with tales of eerie happenings. Mr. D’Entremont is the author of seven books on lighthouses of the region and the historian for the American Lighthouse Foundation. He has appeared on the History Channel, the Travel Channel, Public Television, and National Public Radio as a guest expert on lighthouses.
 - On Thursday, November 18, 2010, at 7:00 p.m., the library will have a concert with Jazz Guitarist Gerry Johnston. This solo jazz guitar performance will include selections from “The American Songbook.” These standards include songs by composers such as George Gershwin, Duke Ellington, and Cole Porter.

Announcements -

- The sidewalk repair started on Sunday, June 27, 2010. The sidewalks were completed on Tuesday, June 29, 2010, and the library reopened at 5:20 p.m. The repair to the stairs was also completed.
- The FY09-10 budget is being finalized. There is a question with the Finance department over the posting of certain insurance line items that may result in a budget shortfall. A discussion ensued.

A motion was made by William Feldmann to authorize using up to \$3,500 from the Trustee Account in the event of any overages in the FY09-10 budget, and further to

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authorize the chairman to approve additional funds if needed. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Assistant Director and Head of Circulation Services Report:

- During the month of June, the children's room staff answered 333 reference questions, circulated 13,312 materials and signed up 81 new patrons.
- During the month of June, the adult room circulated 18,699 materials and signed up 97 new patrons.
- The Young Adult Summer Reading Program has begun. By the end of June 411 teens had signed up. There is still plenty of time to sign up and read before the raffle drawings. As always, middle school students that read 12 books by the beginning of September can fill out a reading log and hand it in to receive a certificate entitling them to an extra credit or homework pass in English.
- The Children's Summer Reading Program has also begun. By the end of June, 1,037 children had signed up. The Kick-off Show featured a performance by Debbie and Friends, and there were 295 attendees to enjoy a lively morning of music and dancing.
- The library has received 16 free open bounce coupons from Granite State Bounce in Salem NH to use as raffle prizes for the Children's Summer Reading Program.
- The library has received 236 coupons from Papa Gino's in Londonderry, 393 coupons from McDonald's and 407 coupons from Park Place Lanes to use as reading rewards for the Children's Summer Reading Program.
- The library has received 4 passes from Cenobite Lake, 2 certificates for 18-hole rounds of golf from the Londonderry Country Club and 4 all-day passes to Water Country in Portsmouth as reading rewards for the Young Adult Summer Reading Program.
- Judith Dom Pierre donated a copy of her children's book, *I See Pigs Everywhere*.
- Terri De Carla from the Muscular Dystrophy Association donated six books for the children's collection by Mattie J. T. Steepened: *Heart songs*; *Journey Through Heart songs*; *Hope Through Heart songs*; *Celebrate Through Heart songs*; *Loving Through Heart songs*; and *Just Peace: A Message of Hope*, written with Jimmy Carter.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 841 reference questions in June and answered 90 directional questions. We logged 702 patrons onto the Internet.
- The greatest and most bloody encounter ever fought in the Western Hemisphere took place between July 1st and 3rd, 1863. The Battle of Gettysburg is one of the turning points to the Civil War when General Gordon Meade was able to defeat

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the Northern Virginian Army led by General Robert E. Lee. We are commemorating this event with a display of books on the Battle of Gettysburg as well as other Civil War books on the large table.

- Our Adult Summer Reading Program has been received with great enthusiasm, with over 375 participants as of July 1st. We have had three raffle drawings so far and the winners were thrilled when they picked up their prizes. Our display on the small table will continue to house the flowerpot for raffle tickets. Pick up your tickets at the reference desk!

Old Business:

- Children's Summer Reading Program Finale Show-

Barbara Ostertag-Holtkamp stated to the Board that the Children's Summer Reading Program Finale Show is to take place on the Town Common. In the event that a rain location was needed, as recommended by Betsy McKinney last month, management staff looked into using the Grange 44 building for this purpose. The cost of securing it as a rain location is \$75.00. A discussion ensued.

A **motion** was made by Betsy McKinney to approve using \$75.00 from the Trustee Account to secure the Grange 44 as a rain location for the Children's Summer Reading Program Finale Show. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

- Sidewalk Repair –

This issue was addressed in the director's report.

A **motion** was made at 7:38 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, and Kathy Mague

Minutes Typed by: Sally Nelson

Date: July 7, 2010

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services