

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of August 4, 2010

Page 1 of 5

Call to Order:

The meeting was called to order at 7:05 p.m. by Chairman Richard Matchie. The following board members were in attendance: Pauline Caron, Robert Collins, William Feldmann, Karen Goodman, Richard Matchie, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for July 7, 2010 was distributed prior to the meeting. Pauline Caron made an amendment to the Friends Report to read "The Friends will be conducting a bulb sale from August 1, 2010 to the end of September". A **motion** was made by Robert Collins to accept the minutes as amended. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for April 1, 2010 – June 30, 2010 was distributed by Pauline Caron. A **motion** was made by William Feldmann to accept the Treasurer's Report. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Director's Report:

Gifts Donated to the Leach Library –

- The Londonderry Historical Society donated \$150.00 to sponsor the September adult program.
- Mr. Robert Warnick donated \$25.00 towards museum passes.
- Ms. Anita Huse donated \$5.00 towards museum passes.

A **motion** was made by Karen Goodman to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, July 15, 2010, the library hosted "Best Plants for New Hampshire Landscapes" presented by Dr. Cathy Neal. 59 individuals attended the program.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of August 4, 2010

Page 2 of 5

- The second adult summer reading program is “Tips for Growing Healthy Indoor Plants”, which will be held on Thursday, August 12, 2010, at 7:00 p.m. This program will be presented by Dr. Cheryl Smith, a professor of plant biology at the University of New Hampshire. Dr. Smith will be using her expertise as a specialist for plant health to teach attendees what to do to maintain healthy indoor plants.
- On Thursday, September 9, 2010, at 7:00 p.m., the library will have “Granite State Sacrifice During the American Civil War” with Historian Steven Closs. He will present this program on the soldiers of New Hampshire who made the ultimate sacrifice during the American Civil War. He will pay particular attention to the twelve fallen soldiers from Londonderry. Mr. Closs is a New Hampshire Civil War historian and author who has studied the American Civil War for the past twenty years. The Londonderry Historical Society is sponsoring the program.
- On Thursday, October 14, 2010, at 7:00 p.m., the library will host “Haunted Lighthouses of New England” with Jeremy D’Entremont. Mr. D’Entremont, an author, historian, and leading expert on local lighthouses, will give this talk on haunted lighthouses of New England. The illustrated presentation will feature historic and new photos of lighthouses in the region with tales of eerie happenings. Mr. D’Entremont is the author of seven books on lighthouses of the region and the historian for the American Lighthouse Foundation. He has appeared on the History Channel, the Travel Channel, Public Television, and National Public Radio as a guest expert on lighthouses.
- On Thursday, November 18, 2010, at 7:00 p.m., the library will have a concert with Jazz Guitarist Gerry Johnston. This solo jazz guitar performance will include selections from “The American Songbook.” These standards include songs by composers such as George Gershwin, Duke Ellington, and Cole Porter.

Announcements -

- The Town’s auditing firm came on July 26, 2010 to audit the library books.

Assistant Director and Head of Circulation Services Report:

- During the month of July, the children’s room staff answered 349 reference questions and signed up 61 new patrons.
- During the month of July, the adult room signed up 106 new patrons and circulated 83 museum passes.
- By the end of July, 452 teens had signed up for the Young Adult Summer Reading Program and over 2,000 books had been read. The book discussion on *The City of Ember* by Jeanne Duprau was enjoyed by all the teens that attended.
- By the end of July, 1,251 children had signed up for the Children’s Summer Reading Program and over 9,000 books had been read.
- A total of 3,088 participated in the 42 children’s programs, that included craft and games days, trivia weeks, scavenger hunts and storytimes. There have been

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of August 4, 2010

Page 3 of 5

several exciting special programs during July, including Simon Brooks Storyteller and Junior Zookeeper Encounter.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 908 reference questions in July and answered 112 directional questions. We logged 836 patrons onto the Internet.
- We are pleased to offer a new database to the community called Literary Reference Center. This is an Ebscohost product which is an upgrade to their Magills on Authors Plus and also replaces Litfinder from Gale Publishing. It is comprised of nearly 180,000 author biographies, 34,000 plot summaries, and nearly 100,000 literary criticism essays. It also includes book reviews, fulltext poems and short stories, author interviews and fulltext of more than 8,000 classic books.
- Our comprehensive DVD collection encompasses classic movies, PBS specials, new releases, documentaries, and television shows. We are highlighting our fairly large set of foreign language films on the large table this month. Whether you need to watch a film in Spanish for school, improve your Korean language skills while enjoying a film, or just want to watch a different cultural viewpoint, we have a film for you.
- Our small table features books and films on our National Parks. It's not too late for a summer vacation or to become an armchair traveler and explore the wonders of our National Parks.

Old Business:

- Grange 44 Rental -

Barbara Ostertag-Holtkamp told the Board that an invoice and W-9 have been received from the Grange 44 for the rental of the property for the Summer Reading Program Finale rain location on August 18, 2010, and that the Grange 44 does have non profit status. She asked the board if they wished to pay the invoice from the Trustee account like previously discussed or have it paid through the library budget. A discussion ensued and the Board decided to pay the invoice from the Trustee account for the amount of \$75.00 for the Grange 44 rental.

New Business:

- Proposed FY 11/12 Budget -

Barbara Ostertag-Holtkamp distributed copies of the proposed FY11/12 budget to the Board and she explained it line-by-line. Barbara Ostertag-Holtkamp stated that she has included a part-time maintenance technician in

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of August 4, 2010

Page 4 of 5

the FY11/12 budget. It has been difficult and costly being without a maintenance person, both in terms of staff time performing maintenance duties, and in terms of hiring contractors to perform the more technical repairs. The Board approved the proposed FY 11/12 budget as presented.

Non Public Session:

Enter Non Public Session

Chairman Richard Matchkie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by Pauline Caron to call for a Roll Call Vote.

Roll Call Vote: Aye, William Feldmann; Aye, Pauline Caron; Aye, Robert Collins; Aye, Richard Matchkie; Aye, Karen Goodman; Aye, Vicki Stachowske.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:37 p.m.

Exit Non Public Session

Chairman Richard Matchkie requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 7:45 p.m. to exit Non Public Session. The **motion was seconded** by Robert Collins. Board's **vote** 6-0-0.

A **motion** was made by Pauline Caron to accept the recommendation of the library staff. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:47 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of August 4, 2010

Page 5 of 5

Minutes Typed by: Sally Nelson

Date: August 4, 2010

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services