

**TOWN COUNCIL MEETING**  
**April 02, 2012**

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH.

**PRESENT:** Town Council: Chairman John Farrell; Vice-Chair Tom Dolan; Councilors: Tom Freda, Joe Green, Jim Butler; Town Manager Dave Caron; Executive Assistant Margo Lapietro.

**Call to Order**

Chairman Farrell opened the meeting at 7:00PM with the Pledge of Allegiance. This was followed by a moment of silence for the men and women fighting for our country and here at home.

Chairman Farrell asked M. Lapietro about service awards for former Councilor O'Keefe and if he wants to appear in front of Council to accept the awards. M. Lapietro responded they are on order and she will check availability with the former Councilor.

Chairman Farrell talked about community communications and meeting guidelines and passed out a memo detailing those procedures (copy attached) to the Councilors.

**Public Comment**

Primex "Prime Award" - CEO Ty Gagne of Primex relayed to the Council that the award is recognition of risk management best practices. The town joined Primex in July of 2011 and has adopted their ten best practices which include an active joint management committee, seat belt use policies, slip, trip and fall prevention, harassment and discrimination training, etc. The town accomplished this by February of this year which he said was an amazingly fast track. This will result in a \$5K savings for this year, and for 2013 we will save \$13K based on our accomplishments. Town Manager Caron responded thanks go to the Joint Loss Committee and Steve Cotton who is the coordinator of the program. T. Gagne read the plaque and presented to it to the Town Manager.

Londonderry Police Chief William Hart - LPD Chief Hart, LPD Chief MacCaffrie and LPD Capt. Michaud were in attendance to thank the dispatchers. Chief Hart announced that next week is Telecommunication Week and he wanted them to be recognized. He explained the dispatchers are the first responders; they are the voice we hear when we call for help. He proceeded to relay how Barbara Jones had a dangerous call involving a burglary in progress while the homeowner was in the house back in December. He explained the same thing happens to the fire department dispatchers. LFD Capt. MacCaffrie said just last Wednesday Jerry Johnson received a call about a fire in a condo on Winding Pond Rd. from a passerby who was not familiar with where he was located. He handled the onsite request for mutual aid, kept a cool head while additional calls were coming in. Chief MacCaffrie said they are the people behind

the scenes; the telecommunicators are the center hub on a daily basis. LPD, Capt. Michaud addressed the Telecommunicators and thanked them all for their tireless work behind the scenes. Chief Hart introduced the LPD dispatchers: Barbara Jones, Maria Schacht, Jason Pinault, Cindy Tuck, Rachel Cawthron, Communications Supervisor, Bobby Jones. He singled out retired Communications Supervisor Cindy McCann for her lengthy years of service and her accomplishments. LFD Capt. MacCaffrie thanked: Jerry Johnson, Elizabeth Mahon, Robert Simard, Christopher Schofield, Vinnie Curro, Supervisor Brian Johnson. Chairman Farrell read a Proclamation for Telecommunicators Week.

LPD Chief Hart spoke about his plan to present information to the Council and to the public at various intervals. He talked about enhancing the police department's strong relationship with the community. He said occasionally he will come before Council to talk about different aspects the public does not know about the LPD and respond to any questions. He said currently they have 59 sworn officers, and 12 other non-sworn personnel. They are divided into three division; the Airport which is overseen by Capt. Fulone who negotiated a 5 year contract with five, 2 year options. The Services Division which supports the officers in the street or the detectives taking a statement; he also wants to talk about the employee complaint process and internal affairs process in an upcoming update. He said we review our mistakes to try to correct them, that is another thing he will talk about. He said he will also talk about the vehicle lease program. The Crown Vic is no longer being made; police officers are working with the Fleet Manager, Russ Goodnow. They are also looking at other models and might change the color to black and white and integrate the blue and gold traditional colors. He talked about records management, evidence management, freedom of information, role of the prosecutor, communications, increasing usage of technology, policies and procedures. Chief Hart said he is also developing a program called "Lunch with the Chief" to encourage the community to talk with him about their concerns. Chairman Farrell suggested helping people understand "Amber Alert" explain what it involves. Councilor Dolan suggested talking about the collection of old drugs and any type of amnesty program for parents coming across illegal substances they may have found in their families possession and how to dispose of them. Chief Hart said mid April is their semi-annual prescription drop off day for drugs it is held usually on a Saturday. He said he will think about the second idea and get back to him.

Chairman Farrell said they received an e-mail today from Manchester-Boston Airport Director Mark Brewer regarding Kelly Rd. Manchester has not started the the E-911 process; it might be better to hold off until we see what Manchester does. M. Brewer has asked the Public Safety personnel in Manchester to communicate with Londonderry to start that discussion. It appears that Manchester is not prepared to make an immediate decision on that issue. Councilor Dolan said since we postponed further discussion until 4/16/12 perhaps we should table it indefinitely until we receive Manchester's input. Town Manager Caron suggested that if Council was inclined to dispose of the issue, they should simply defeat the resolution and at the appropriate time staff will submit a different resolution to the Council. Chairman Farrell said he talked to M. Brewer and he said he had no idea of the scope of the project.

## **Public Hearing**

### **Old Business**

(None)

### **New Business**

**Resolution #2012-04 - Relative to the Appointment of a Deputy Town Treasurer – Councilor Dolan read the Resolution and made a motion to adopt, second Councilor Green.** Councilor Freda asked if the Deputy can be removed from office by the Treasurer. Town Manager Caron responded yes if the Treasurer nominates someone else. He informed the Council that for the last week Deputy Treasurer John Conley has been signing the checks because the banks are slow with the signature cards. Cathy Wagner has been sworn in but she can't officially perform her duties until the change of signature cards come in from the bank. The Deputy Treasurer provides for the transition during those times when there is a change in Treasurer. Treasurer Kathy Wagner said she brought up a point with the Town Manager since she is the Old Home Day Chair she has authorization to sign for those expenditures. She worked something out with staff and will have the Deputy Treasurer sign those checks for Old Home Day. K. Wagner said Joe Paradis is a good candidate because he was on the Budget Committee, a former Councilor and knows how the town works. **Council's vote was 5-0-0.**

### **Resolution #2012-05 – Relative to Renaming Streets in Wagon Wheel Mobile Home Park -**

**Councilor Freda read the first reading and made a motion to approve, second reading/public hearing scheduled for 4/16/12, second by Councilor Green.** Councilor Dolan asked if there were any objections from the public. Town Assessor Karen Marchant stated they had two meetings on 2/22/12. Most were supportive but some wanted to change Pinto to Apache, Apache sounds like some roads in the Yellowstone area so they didn't make the change. They wanted Harness changed to Prairie which was approved. They told her they would get back to her in a week and so far she has not heard of any other changes. The current numbering has no consistency and that will be changed. She said all residences will be notified about the public meeting on 4/16/12. **Council's vote was 5-0-0.**

## **APPROVAL OF MINUTES**

None

## **OTHER BUSINESS**

**Liaison Reports/Assignments -** Councilors indicated their preferences and liaison assignments were made.

**Town Manager Report –** Town Manager Caron said there has been discussion in the press about a prison in Manchester and he had asked staff to complete some research. One of the proposers approached a large property owner in the Hackett Hill area. Manchester amended their zoning to allow a prison only on industrial land in So. Manchester, specifically land on

Perimeter Road away from Londonderry and a small area at the intersection of Harvey and South Willow. Currently there have been no proposals made to the city for construction of a prison, but staff will continue to monitor.

### **Board/Committee Appointments/Reappointments**

Appointment of Amy Finamore to the Solid Waste and Environment Committee as an Alternate Member, term to expire 12/31/13. **Councilor Green made a motion to appoint Amy Finamore to the Solid Waste and Environment Committee, second Councilor Butler. Council's vote was 5-0-0.**

Recommendation of MAA Representative to the Mayor and Board of Alderman, term to expire 4/1/15. **Councilor Dolan made a motion to appoint Steve Young, second by Councilor Butler** Councilor Freda stated that the prior Council was interested in getting new candidates for boards to get more people involved. He said he was hoping to do that because S. Young had already served 2 successive terms. He also said that Congress passed a law trying to give veterans a preference and at least 2 are veterans and he'd like to see them get preference per the law. Chairman Farrell explained that he asked Margo to put together a letter to the people who were not accepted saying that we appreciate their coming in and make them aware of other openings. He said the airport is looking for someone with past experience. He said Don Jorgenson serves 1 more year, we could have new blood next year if that is the path we want to go down. **Council's vote was 3-2-0, with Councilors Freda and Green dissenting.**

### **ADJOURNMENT**

**Councilor Dolan made a motion to adjourn at 8:20 PM, second Councilor Green. Council's vote was 5-0-0.**

Notes and Tapes by: Margo Lapietro Date: 04/02/12

Minutes Typed by: Margo Lapietro Date: 04/03/12

Approved by: Town Council Date: 04/16/12

Town Council 4/2/12

Community communications:

When we are contacted by our Constituents, Town Manager, Staff and the media outlets I would appreciate it if we could informally commit to returning those e mails, phone calls, requests etc. within 24 hours.

For example if a councilor is contacted by a reporter, try to call back. If you can be responsive please do so; if you can answer the question, then answer. If you don't know the answer please refer it to the Town Manager or to the Chair.

E mail's to the entire Town Council. Please let me try to respond and I will copy all of you accordingly. If you feel compelled to respond before I can do so within the first 24 hours please copy the other members.

Meeting guidelines:

During the meetings I would like us to have all comments from the audience be directed to the Chair. Once we receive the entire testimony I will ask for input from the Council. I will generally direct request for response to the entire council with one question. (Example: Gentlemen does anyone have any questions for this person or on this subject) versus going one councilor at a time. This will vary depending on the subject being discussed.

Additionally, I would also ask that when one councilor is speaking that every councilor please yield the floor to that individual until they have completed their statement without interruption. The same guideline will be applied to those coming forward from the audience during a public comment or in a public hearing.