

TOWN COUNCIL MEETING
August 20, 2012

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH.

PRESENT: Chairman, John Farrell; Vice Chairman Tom Dolan (7:02); Councilors: Tom Freda, Jim Butler (7:02); Joe Green; Acting Town Manager, LPD Chief William R. Hart; Finance Director, Sue Hickey; Executive Assistant Margo Lapietro.

Call to Order

Chairman Farrell opened the meeting at 7:00PM with the Pledge of Allegiance. This was followed by a moment of silence for the men and women fighting for our country here and abroad.

Public Comment

NH Retirement System – State Rep. Ken Hawkins, and State Rep. Betsy McKinney were in attendance. Chairman Farrell stated that in former meetings Councilor Freda had prepared a number of analyses regarding the pension system going forward. Councilor Freda said he had a spreadsheet on the history of the retirement system. He said he is concerned about the town share noticeably in the Police and Fire Departments for the cost to the town for retirement. The trend has moved from in FY07 the cost to the town for a police officer for retirement was 9.69% of their compensation, for FY13 it is 19.95% and it has been steadily going up. It is costing almost 20 – 25% of the cost of an employee for their retirement. It will be probably 50% in another 5 years the way the trend is going. He asked what is being done at the state house; these costs can't continue to be passed on to the towns. It is going to make it impossible to hire additional personnel. K. Hawkins said our investment returns in the retirement systems have dropped dramatically. The House passed a bill this year that says all new state employees effective December 1, 2014 will have to go into a defined contribution. The Senate decided they wanted to study it; so it went nowhere. Until the liability is caught up the rates will continue to go up. The legislature decided that they would like to give additional benefits so they did a medical subsidiary, 25% of the town's rate goes to that. The state used to pay 35% of the employer rate, it was lowered to 25% and this year the Governor has lowered it to zero in his budget. We promised too many benefits and we are not collecting enough money to pay for those benefits. They raised the employee contributions by 2% to try to offset what the state was paying. Councilor Freda asked if it has to pass the House again now that it didn't go anywhere; K. Hawkins responded it will. He recommended talking to your Senator. Councilor Freda said back in 2007 it was a better bargain to hire a public employee than a private employee; it is no longer the case. Right now it costs \$1.20 for every \$1.00 in salary that we are paying. Councilor Dolan said there were instances where the investments yielded greater than the estimates and the state government re-directed those monies rather than leaving it in the retirement. K. Hawkins responded year ago up to 2007 or 2008 if the returns exceeded the assumed rate of

return by more than ½ of a percent that money went into a special account for Other Post and Plan Benefits, basically COLA. Eventually they added the medical subsidiary. When you had great years that money went in when you had a bad year nothing came out. \$900M went into that special account; we have taken out \$350M of it and have closed that account. Councilor Dolan asked if it made sense to leave the money in the account to help fund the unfunded liabilities. K. Hawkins said they have changed RSA100 so if you made 40% this year nothing can go out of the account. Chairman Farrell asked the Town Manager to ask Sen. Carson to come to the next meeting to ask questions. Betsy McKinney said Rhode Island revamped everything in their retirement system. On October 30 the court is going to rule on this case. RI states that it is not a law it is a negotiated contract and by law they can change it. She said we will be sued if our changes pass. K. Hawkins said we have 6 suits in the court over the past 5 years with all the changes the state has made. Councilor Freda suggested if changes are made start with the new people coming.

Conservation Commission - Stewardship of Open Space was discussed. Chairman Farrell said he talked to the Chairman of the Conservation Commission, Deb Lievens and she said she would like to see some participation from the liaison and maybe one of the other Councilors to join them at a meeting to get all the details on what is wanted. D. Lievens expressed concern that she was not receiving the agenda and stated she didn't know they were on the agenda for tonight. Councilor Freda said he sees the issue of difference from the last Open Space Report and the current one, a goal of 25% for protected land was in the older report and now it is 39%. Why is there a difference? D. Paul said the Open Space Master Plan was a town project; it consisted of representatives from different aspects of the community along with representatives of the Conservation Commission. The Conservation Commission does not regulate anything that is in that report, it was accepted by Council; we are here to try implementing things that are suggested in the report. Conservation Commissioner Mike Speltz said the 05 Master Plan did not set a goal of 25%, the total acreage is very close to what is in the current plan. There was a minimum of 25% as a good goal for the town which is a minimum amount. Councilor Freda said there was a 25% goal in the last plan but now it is 39%. At 25% we have land that is underutilized like the Ingersoll property. What are we in the acquisition business for if land is not being utilized? M. Speltz clarified that the Ingersoll property is not owned by the town, it is owned by the Forest Society. It is under publicized and they are going to try to change that. Chairman Farrell suggested having the liaison go to the next meeting and listen to what the Commission has to say. M. Speltz said we need to work with Recreation, LAFA and Trailways and look at the entire portfolio of outdoor recreation land as a whole. He had a draft of a proposal and Chairman Farrell suggested they discuss this at their next meeting. D. Lievens pointed out that land acquisition and stewardship are two different things. Chairman Farrell said the Council understands. Councilor Freda said he thought one was a guide for the other, why are we having a goal in the Open Space Taskforce if we are not going to meet that goal. It was decided that Councilors Dolan and Freda will go to a meeting to discuss. Council Freda said his concern is that Conservation has \$13K in inventory; nobody knows what you can use it for, nobody knows what the rules are. It has to be coordinated; all he is asking for is what changed in the 25% – 39%. D. Lievens said she understood the Council did accept the report of the Master Plan Taskforce. Chairman Farrell said he thought it was held for review. Councilor Dolan said it was held as an advisory document. After discussion Chairman Farrell said it was viewed as an advisory document and there was no consensus or vote. D. Lievens said they are reviewing stewardship in a statement of work (SOW).

Bob Saur, who is on the Londonderry Trailways and was on the Open Space Taskforce, updated the Council on what Trailways has been doing with the landowners and the Conservation Commission. They have produced over 2,500 maps over the last 18 months. The maps show almost 16 miles of trails that are available for public use at the Musquash; and shows the town center trails which run from the Middle School down to the Adams Pond Rd. Maps are available on the town website and the Trailways website. He explained the Conservation Commission funded the first printing and a private individual did pay for the second printing of the map. They are looking at putting in other trails. Trailways is an all volunteer committee and they take donations.

Giovanni Verani, 73 Page Road and Marguerita Verani, 74 Page Road spoke to the Council. They said their property was designated as one of the 200 properties in town identified as green infrastructure. The town wants to promote economic development but it didn't include commercial/retail zoned properties in this green infrastructure; only residential was included. He feels that they should include everything because it is a guide showing where the green infrastructure is including all the commercial/industrial. He said he is concerned about their properties being listed and he wants his deleted. Marguerite Verani also said she wants her property deleted from the report. Chairman Farrell verified there is a plan put in place as an advisory non-binding document as of today. The Verani's are asking Council to remove the properties under their ownership from the Open Space Report. M. Verani confirmed that is what she wants but her brother's request is if we abut industrial land and it has the same green infrastructure as they do right now, include that on it as well and put it in writing. Chairman Farrell said since this is an advisory document would the Council consider removing the land owned by the Verani's from that document going forward. Councilor Butler responded yes. Councilor Dolan said we should offer it to everyone. The consensus was to remove the Verani's and anyone else who wants to be removed from the report. M. Speltz said they have to distinguish the green infrastructure as it exists on the ground; that was determined by natural resources. There is no adverse effect of land marketability if it is located in the green infrastructure. They identified different strategies for protecting the land:

Outright purchase

Conservation Easement

Stringent use of the site plan regulations – that was the strategy for commercial/industrial.

He stated that we have an in balance between our residential tax base and our commercial/industrial tax base. Chairman Farrell responded that he will ask the Acting Town Manager to contact counsel, and find out what the process is on an advisory document to have the Council vote on those pieces of parcel that want to be removed from the Open Space Plan and have the plan revised. The consensus of Council was to go along with that. M. Speltz clarified that he is talking about the Planning Board regulations when they evaluate a property. Bob Saur said he was on the Open Space Taskforce Committee and he understood the direction they received from Council was to exclude commercially zoned land in the town. Some lands were rated very high but were not considered because they were commercial. The Committee was asked to provide some information so that when property came up for protection that the Council had some input on how it ranked, and why it should be protected. It was a tool they

could use for comparison; it was an advisory document. Councilor Dolan said it was no secret various councils have been consistent about Open Space. They have been trying to target and open up land for residential development. They are trying to balance commercial/industrial and residential; there was no intention that it was mandatory or anybody was being forced to not be able to develop their property. Chairman Farrell said the Town Manager will speak to Counsel and at the next meeting come back with comment.

Londonderry Fire Department - Fire Chief Kevin MacCaffrie and Fire Battalion Chief Doug Cardwell were in attendance to discuss Capital Purchases and Planning. Chief MacCaffrie said they have a 20 year capital plan that has been funded through the town to purchase vehicles using the monies in the Capital Reserve Fund. However, those monies are less and less and create a gap. They propose a plan to do some short term leasing within the Capital Reserve Plan. He passed out a copy of their proposed plan (copy attached). D. Cardwell explained a lot of the time they present a replacement one at a time but this time they are presenting their requests four at a time. The Request for Proposals was sent out for a staff vehicle – an ambulance – a pumper for this year. He explained the oldest vehicle is replaced. Ambulances are replaced through the Capital Reserve Fund; they are replaced very similarly to the staff vehicle. They will need a pumper truck a year for the next three years. They recommend one every eighteen months to spread it out coupled with a multi-year contract it will save staff time bidding it out each year. The forestry unit plows snow and fights fires. There is a plan in place but there is no funding for those vehicles. They are looking at combining those vehicles along with the law enforcement lease package to save some money. At town meeting this year a capital reserve account was established for small equipment/rescue tools/communication/breathing apparatus and protective clothing. The priority is for the defibrillators, they are looking for a 6 year lease purchase. Chairman Farrell said this is an idea and they need to run the numbers and have Finance look at it and come back to Council. Councilor Green questioned the price of \$160K for equipment. D. Cardwell explained it is the total for 9 defibrillators, purchased over a 5-6 year span. Councilor Green questioned how a bidder is chosen on a bid. D. Cardwell explained the bid procedure. Councilor Dolan questioned the spreadsheets. D. Cardwell explained the ambulances cover 3 vehicles, the larger fire apparatus is covered on another spreadsheet; they do not have a spreadsheet for the staff vehicles because they are funded through the normal budget. Of the 21 vehicles they have you are looking at the 4 engines; rescue; aerial ladder and 3 ambulances. Councilor Dolan said it looks like a ramp in capital reserve contributions. D. Cardwell said it is a 6 year window funding. Councilor Dolan said he would like to see the Finance Director's analysis to ramp those funds and see how it fits into capital reserves. Councilor Freda said you are proposing \$190K for the ambulance Capital Reserve Fund over 2 yrs – what is the difference in doing a long term. D. Cardwell said there really is no difference; they are just trying to balance out everything. This year they are short \$25K for the purchase, to bridge that gap they are doing a short term lease. Councilor Freda said short term lease costs more. Chairman Farrell said the next steps are to work with Finance to get the numbers.

Bryan Merrill, 5 Ashley Drive said he is running for State Representative and formally introduced himself as a candidate. He said he would like to meet with Council to ask them questions. It was suggested that he contact Margo for contact information. Councilor Dolan explained it was better to talk to them individually.

Anne Chiampa, Wedgewood Dr. said she had problems with the town website. She said the town calendar had missing agendas. Chairman Farrell said the IT Dept. reports directly to the Town Manager. A. Chiampa said when she Google's Londonderry, NH what comes up is the Town Clerks Office and not the homepage of the town website. Chairman Farrell said he will have the IT Dept. look at the search engines to see if the town webpage comes up. A. Chiampa said the Planning Board had discussion on I-93. It is important and it was not on the agenda. Chairman Farrell said the agenda is at the control of the Chairman and usually posting happens about 42 hours in advance. He explained the Planning Board has a 14 day period. There sometimes are late additions to the agenda. A. Chiampa said the Master Plan information is not easily accessible and it is not listed long enough. We only had a 2 week comment period on a survey before it was taken off. Chairman Farrell explained the Master Plan is a Planning Board document and is still in draft form. Comments will always be received up to adoption of the document. Councilor Dolan explained there is a Facebook link on the Master Plan page. Councilor Green explained he is on the Steering Committee and he would welcome her comments. The rough draft is a discussion draft, they are still taking comments.

Reed Clark, Stonehenge Road thanked everyone for their help with this years Old Home Day.

Chairman Farrell read a letter received from Leitha Reilly, Chair of the Master Plan Steering Committee. She invited Council to join the Planning Board for a Master Plan Workshop being held on September 12.

Chairman Farrell thanked everyone for their help on Old Home Day.

Public Hearing

None

Old Business

None

New Business

Public Works – Approval of Contract for Installation of Drainage Improvements for Auburn Rd. Public Works Director Janusz Czyzowski was in attendance and announced that the lowest bidder for drainage improvements at Auburn Road was Continental Paving. He recommended awarding the contract to them. Councilor Dolan asked the Acting Town Manager if this was in the budget – and he responded it was part of the road bond approved at the Deliberative Session. Consensus was to sign the contract.

Funding for Salt Reduction Plan – Public Works Director Czyzowski explained this was the second round of chloride reduction funding available from the state to protect the Beaver Brook watershed. Londonderry and some surrounding towns worked it out with the state and the federal government to purchase two additional dump trucks that had to meet state requirements.

He has already purchased one. The second round of funding is available now. We are responsible for 20% of the trucks which will come from Capital Reserve Funds that we now have. He said he needed permission from Council to apply for the grants. The consensus was to apply for the funding.

Apply for Reimbursement Funding for Household Hazardous Waste Collection - Public Works Director Czyzowski said every year they have a Household Hazardous Waste Collection and the state provides a grant to reimburse the towns for their expenses. This year we will receive \$4,293.00. The consensus was to go for the grant.

Library Monthly Finance Reporting – Acting Town Manager LPD Chief Bill Hart explained that the Finance Director had come up with the idea of a monthly finance report that was user friendly for all department heads. It would allow them to manage their budgets in a more timely and effective manner. A draft, trial run was sent out to all departments using the July 2012 month ending budget to see if the process will work. The Library through the director and trustees indicated that have a different process they would like to continue to use. Chairman Farrell read into the meeting minutes an e-mail dated today from the Chairperson of the Trustees of the Library, Pauline Caron (copy attached). Basically, they stated that the monthly report they have been producing for the past 10 years provided all the information the Trustees needed. The new form proposed would not. They did say that their monthly report was distributed at their monthly meeting but in addition they would make their report available by sending copies to the Town Manager, Town Council and the Finance Director as well as have a copy available at the reference desk in the library. Chairman Farrell said essentially what is being said is that the Town is going down one path with a separate set of reports. By statute the Town Council and Londonderry taxpayers fund the library and the library trustees are the controlling board. He said we will take a look at what they do at budget time. Open for discussion. Councilor Dolan suggested posting the report on the library website. Acting Town Manager LPD Chief Hart said that could be done. He stated his concern is that the town is charged with managing some aspects of the library's budget. He cited the repair recently of an AC condenser at the library costing \$55K. The Finance Director was able to come up with a way to fund that repair. He said if the town is charged with the responsibility with managing the money they should have more team play when it offers a service of the constituents who use that money. That would benefit the taxpayers to manage money more effectively. He said he looks forward to working towards that goal with the trustees. Councilor Green who is the Council Liaison to the library mentioned that he receives their income statement every month. He questioned if he is to hand it over to Council rather than having it e-mailed. Chairman Farrell responded according to the e-mail the library would send it to Council if they desired. Councilor Freda asked what is the new form that the library does not want to use. Acting Town Manager LPD Chief responded it is a New World software program form that each department can use. It contains line items that are used in the budget preparation. The Finance Director gives a basic projection for each line item based on a month to month calculation. It allows the Finance Director to ask questions if budgets are over/under budget. It provides accountability to department heads and finance and it encourages communication to hopefully find savings to the taxpayers. Councilor Dolan said we have to recognize the library trustees are a separate political body; our financial concept of operation is integrated. We pay for all their payroll processing and resources management. We shouldn't have the perception that the Library is a completely separate entity. If the financial system is integrated which it is, it does make sense to have integrated reports. The town resources fixed

the AC which was the right thing to do; the reporting should be integrated financially. Chairman Farrell said we can either accept the e-mail and let them go about their business and look at where we stand at budget season; or we can direct the Acting Town Manager to talk to counsel to speak to the Attorney General's Office and get direction on interacting with the library. Councilor Dolan said he would like to ask the Acting Town Manager to express the Council's disappointment with the library's lack of cooperation in this endeavor. Councilor Green asked for clarification on the draft form. Finance Director Sue Hickey explained they fill in the areas requested, she exports the information to an Excel spreadsheet and they get a target for the month. Anything over 5% of that target amount the Finance Dept. will ask for an explanation. Anything 20% under that target amount they also ask for an explanation. At the end of the year they can do a summary of trends. It is a way to communicate with the department heads on a monthly basis. S. Hickey stated that one department head had already filled out the draft form; she asked him how long it took him. LFD Chief Kevin MacCaffrie was in the audience and said it only took about 20 minutes to fill it out. Councilor Green said that he wanted to explain to the trustees at their next meeting that the form is smaller than the one they provide. Councilor Freda said if it takes them maybe 40 minutes to find out if they are over or under, the statement in their e-mail says that it wouldn't justify the increase of 40 minutes. Councilor Butler said he is seriously disappointed in the trustees. Councilor Freda said he has serious doubts about their budget. If they can't understand the purpose of seeing the purposes of the variances in line items he has serious doubts that they can even handle the funds they do have. Chairman Farrell restated the two options. Councilor Freda gave a third option to invite all the trustees and the library director to attend the next Council meeting and explain to us why they don't think this additional information justifies increased staff time to fill out this form. Maybe we are missing something here. Councilor Green suggested talking to them about being disappointed and make them understand the procedure is to their benefit. Councilor Dolan asked the Finance Director if this new report could replace the typing of their lengthy report; she responded yes. All they have to do is answer the variances in one column. The consensus is to invite them to the 9/10/12 meeting to offer their explanation, and communicate the Council's disappointment. Acting Town Manager LPD Chief Hart responded he can communicate that.

Order 2012-14 – Relative to the Expenditure of Maintenance Trust Funds for Various Projects - Councilor Green read the first reading and made a motion to adopt, second Councilor Freda. Open for discussion. Council's vote 5-0-0.

Resolution 2012-10 – Amendment to the Municipal Code – Title VI – Town Policy, Chapter XVIII Credit Card Policy - Councilor Dolan read the first reading and made a motion to adopt, second Councilor Green. Councilor Dolan pointed out there was a typo error on the last sentence for the Chapter which incorrectly read VI it should be XVIII and was corrected. Open for discussion. Council's vote 5-0-0.

Ordinance 2012-01 – Amendment to the Zoning Ordinance Relating to Rezoning Map 10, lot 122, Mercury Drive at Nevins Drive - Councilor Dolan made a motion to suspend the reading of the Ordinance; he read the first reading; second reading and public meeting scheduled for 9/10/12, second Councilor Butler. Council's vote 5-0-0.

FY14 Budget Direction - Chairman Farrell said we have seen some preliminary figures for a bottom line default budget. The consensus was a default budget. Chairman Farrell stated that they asked to get an early copy of the default budget and it was up about 3%. Council wanted to have more of a direction of line item versus bottom line budgeting which is probably the direction they are going. Councilor Green said the line item for management services has too many things in it – it has to be clear what goes into it.

APPROVAL OF MINUTES

Council meeting minutes of 7/09/12 – Councilor Dolan made a motion to accept the minutes, second Councilor Freda. Council’s vote 5-0-0.

OTHER BUSINESS

Liaison Reports – Councilor Freda said the Planning Board approved the Jacks Bridge Rd zoning.

Councilor Butler attended the ZBA; they had only 1 variance. The Heritage Commission had the Christian Fellowship Church come in and they moved their parking lot to the side.

Town Manager Report - Acting Town Manager LPD Chief William Hart reviewed a draft proposal for handling Impact Fees. Hopefully they will be able to codify every step in the process to make sure they are in full compliance with the Ordinance.

Acting Town Manager LPD Chief William Hart discussed the proposed Employee Code of Conduct Policy, Conflict of Interest. He sent it to all the collective bargaining units for their input, most have no conflicts.

Board/Committee Appointments/Reappointments

None

ADJOURNMENT

Adjourn and Enter Into Non-Public-Public: RSA91-A: 3, II (a)

The Council voted by roll call vote to go into a Non-Public Meeting: Aye Joe Green, Aye Tom Freda, Aye John Farrell, Aye Tom Dolan, Aye Jim Butler at 9:06PM.

Notes and Tapes by: Margo Lapietro **Date:** 08/20/12

Minutes Typed by: Margo Lapietro **Date:** 08/23/12

Approved by: Town Council **Date:** 09/10/12

Capital Reserve Fund/Fire Trucks

Fire Apparatus are funded thru a Capital Vehicle program. The funding to this account has been reduced in previous years and the use of short term leasing is proposed to bridge the funding shortfalls and fill the need of the Department.

The Capital Reserve schedule forecasts a pumper purchase of one every twelve (12) months for the next three (3) years. The Fire Department Apparatus Committee recommends that the schedule be stretched to a purchase every eighteen (18) months. This coupled with a multi-year/multi-unit contract will save the Town additional dollars.

A specification for a new unit has been advertised and a vendor has been chosen by the Department.

A \$515,000 two-year short term lease purchase is being proposed for this purchase in FY13.

Forestry Units

The vehicle replacement for the Forestry units has not been addressed in any of the Fire Rescue budgets. A plan is in place, but the funding has been cut in recent years for any vehicle replacement.

There is an immediate need for a replacement of a twenty-two (22) year-old vehicle. The vehicle replacement cost is forecasted not to exceed \$50,000.00 in FY13

There might be an opportunity to combine all of the staff and forestry vehicles (police and fire) into a single lease purchase to have combined savings to both departments in the future.

Fire Department Equipment

A newly established Capital Reserve account for Fire Department equipment was established at the 2012 Town Meeting. This account was established to provide replacement of emergency medical, communications and fire rescue durable goods. There are no funds in the annual Fire Rescue Budget to address the replacement of these items.

A specification for new heart monitor/defibrillators has been advertised and a vendor has been chosen by the Department.

A \$160,000 six-year lease purchase is being proposed for the purchase of heart monitor/defibrillators in FY13.

August 1, 2012

	2013	2014	2015	2016	2017	2018	2019	2020	2021
Fiscal Year									
Beginning Balance	\$ 99,030.49	\$ (26,359.05)	\$ 74,745.56	\$ (10,408.26)	\$ 116,310.62	\$ 16,555.28	\$ 143,678.61	\$ 34,183.79	\$ 161,571.55
Capital Reserve Contribution	\$ 75,000.00	\$ 100,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Inventory									
Medic 1					\$ 225,000.00				
Medic 2	\$ 200,000.00						\$ 235,000.00		
Medic 3			\$ 210,000.00						\$ 245,000.00
Cash Outlay	\$ 200,000.00	\$ -	\$ 210,000.00	\$ -	\$ 225,000.00	\$ -	\$ 235,000.00	\$ -	\$ 245,000.00
Ending Balance	\$ (25,969.51)	\$ 73,640.95	\$ (10,254.44)	\$ 114,591.74	\$ 16,310.62	\$ 141,555.28	\$ 33,678.61	\$ 159,183.79	\$ 41,571.55

All purchases and cash outlay is scheduled for delivery July 1st of the beginning of the fiscal year. Ambulances are replaced every six years.

CAPITAL RESERVE PROGRAM FIRE APPARATUS
August 1, 2012

Inventory	Fiscal Year															
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Beginning Balance	\$ 169,570.20	\$ (39,582.89)	\$ (179,088.87)	\$ (288,562.30)	\$ 217,760.83	\$ (688,265.75)	\$ (193,913.72)	\$ (352,552.64)								
Capital Reserve Contribution	\$ 335,000.00	\$ 425,000.00	\$ 475,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00								
Ending Balance	\$ 504,567.40	\$ 385,417.11	\$ 297,711.92	\$ 211,437.70	\$ 717,760.83	\$ 1,188,265.75	\$ 1,193,913.72	\$ 849,707.64								
Inventory																
Engine One - Pierce		\$ 569,290.00														
Engine Two - Pierce	2003			\$ 576,068.70												
Engine Three - Pierce	2007															
Engine Five - Spartan 3D Pumper	1994	\$ 543,000.00														
Truck 1 - Pierce Aerial	2001															
Rescue 1 - Pierce HDR	2011															
Cash On Hand		\$ 543,000.00	\$ 569,290.00	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70								
Ending Balance		\$ (39,429.80)	\$ (173,872.69)	\$ (280,157.57)	\$ 211,437.70	\$ (688,219.17)	\$ (188,265.75)	\$ (342,284.12)								\$ 72,417.36
Inventory																
Beginning Balance	\$ 74,820.78	\$ 514,609.41	\$ 967,797.69	\$ 662,942.63	\$ 1,141,180.90	\$ 1,638,916.33	\$ 1,330,247.60	\$ 887,678.72								
Capital Reserve Contribution	\$ 425,000.00	\$ 425,000.00	\$ 425,000.00	\$ 425,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00								
Ending Balance	\$ 499,820.78	\$ 939,609.41	\$ 1,392,797.69	\$ 1,087,942.63	\$ 1,591,180.90	\$ 2,088,916.33	\$ 1,780,247.60	\$ 1,337,678.72								
Inventory																
Engine One	2014															
Engine Two	2015															
Engine Three	2007															
Engine Five	2013															
Truck 1	2017															
Rescue 1	2011															
Cash On Hand		\$ 499,820.78	\$ 939,609.41	\$ 967,797.69	\$ 662,942.63	\$ 1,141,180.90	\$ 1,330,247.60	\$ 887,678.72								
Ending Balance		\$ 499,820.78	\$ 939,609.41	\$ 967,797.69	\$ 662,942.63	\$ 1,141,180.90	\$ 1,330,247.60	\$ 887,678.72								
Inventory																
Beginning Balance	\$ 765,937.58	\$ 1,252,415.71	\$ 1,779,238.18	\$ 1,389,711.54	\$ 1,925,802.89	\$ 311.97	\$ 515,321.33	\$ (25,676.50)								
Capital Reserve Contribution	\$ 450,000.00	\$ 475,000.00	\$ 475,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00								
Ending Balance	\$ 1,215,937.58	\$ 1,727,415.71	\$ 2,254,238.18	\$ 1,889,711.54	\$ 2,425,802.89	\$ 811.97	\$ 1,015,321.33	\$ 489,644.80								
Inventory																
Engine One	2026															
Engine Two	2027															
Engine Three	2019															
Engine Five	2023															
Truck 1	2017															
Rescue 1	2028															
Cash On Hand		\$ 1,215,937.58	\$ 1,727,415.71	\$ 2,254,238.18	\$ 1,889,711.54	\$ 811.97	\$ 1,015,321.33	\$ 489,644.80								
Ending Balance		\$ 1,215,937.58	\$ 1,727,415.71	\$ 2,254,238.18	\$ 1,889,711.54	\$ 811.97	\$ 1,015,321.33	\$ 489,644.80								
Inventory																
Beginning Balance	\$ 592,000.00	\$ 569,290.00	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70	\$ 576,068.70								
Capital Reserve Contribution	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00								
Ending Balance	\$ 1,092,000.00	\$ 1,069,290.00	\$ 1,076,068.70	\$ 1,076,068.70	\$ 1,076,068.70	\$ 1,076,068.70	\$ 1,076,068.70	\$ 1,076,068.70								
Inventory																
Engine One	12 Years															
Engine Two	12 Years															
Engine Three	12 Years															
Engine Five	12 Years															
Truck 1	15 Years															
Rescue 1	13 Years															

CAPITAL RESERVE PROGRAM FIREFIGHTING EQUIPMENT
August 1, 2012

Fiscal Year	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Beginning Balance	\$39,000.00	\$98,962.50	\$163,884.44	\$212,525.20	\$263,925.58	\$189,221.97	\$198,150.30	(\$14,564.95)	\$41,549.08	\$59,934.81
Capital Reserve Contribution	\$155,000.00	\$160,000.00	\$165,000.00	\$170,000.00	\$175,000.00	\$180,000.00	\$185,000.00	\$190,000.00	\$195,000.00	\$200,000.00
Inventory										
Emergency medical										
Defibrillator manual (6 units)	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
Defibrillator AED (8 units)	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
IV Pumps (4 units)	\$ 4,000.00			\$ 4,000.00			\$ 4,000.00			
Ambulance Cots (3 Units)			\$ 12,000.00			\$ 12,000.00			\$ 12,000.00	\$ 12,000.00
EMS Computers (4 units)		\$ 5,000.00			\$ 5,000.00			\$ 5,000.00		\$ 5,000.00
Ventilators (3 units)			\$ 15,000.00			\$ 1,500.00				\$ 1,500.00
Fire Equipment										
Fire Hose (5 units)		\$ 15,000.00		\$ 15,000.00		\$ 15,000.00		\$ 15,000.00		\$ 15,000.00
Thermal Imager (5 units)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Protective clothing (100 units)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Rescue Tools (10 units)	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
SCBA (40 units)							\$ 300,000.00			
Communications										
Digital audio recording (1 unit)				\$ 25,000.00						
Base Stations (5 units)					\$ 25,000.00			\$ 25,000.00		
Antenna Towers (3 units)									\$ 13,000.00	
Public Address Systems (3 units)				\$ 5,000.00			\$ 5,000.00			
Mobile Radios (40 units)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Fire Station Alerting						\$ 100,000.00			\$ 60,000.00	
Dispatch Console (2 units)					\$ 130,000.00					
Portable Radios (65 units)										
Video Security (1 unit)								\$ 12,000.00		
Cash Outlay	\$ 96,500.00	\$ 97,500.00	\$ 119,500.00	\$ 122,500.00	\$ 252,500.00	\$ 174,000.00	\$ 397,500.00	\$ 134,500.00	\$ 177,500.00	\$ 111,000.00
Ending Balance	\$97,500.00	\$161,462.50	\$209,384.44	\$260,025.20	\$186,425.58	\$195,221.97	(\$14,349.70)	\$40,935.05	\$59,049.08	\$148,934.81

All purchases and cash outlay is scheduled for delivery July 1st of the beginning of the fiscal year.

All American Investment Group, LLC

Private Investment Banking

Ron Klein
Senior Vice President
rlk@allaminv.com

Email/Fax Proposal from Ron Klein

DATE: August 17, 2012
TO: Chief Doug Cardwell
FAX/EMAIL: dcardwell@londonderrynh.org

All American Investment Group, LLC (All American) is pleased to provide you with the following tax-exempt lease purchase financing proposal for the Town of Londonderry, NH.

EQUIPMENT/PROJECT:	Six (6) New Cardiac Defibrillator	One (1) New 2013 Ford SUV	One (1) New 2013 Ambulance	One (1) New 2013 Pierce Pumper
ACQUISITION COST:	\$160,000.00	\$39,000.00	\$190,000.00	\$515,000.00
LEASE TERM:	6 Years	3 Years	2 Years	2 Years
FREQUENCY OF PAYMENTS:	Annual in Advance	Annual in Advance	Annual in Advance	Annual in Advance
INTEREST RATE: *	3.99%	3.97%	3.95%	3.95%
PAYMENT AMOUNT:	\$29,341.25	\$10,700 2@ \$15,000	\$96,839.91	\$262,487.13
FIRST PAYMENT DUE:	At Delivery	At Delivery	At Delivery	At Delivery
LEASE FACTOR: **	.183383	N/A	.509684	.509684

* This rate expires on September 16, 2012.

** To determine payment amount, simply multiply the lease factor times the amount to be financed/acquisition cost.

TERMS AND CONDITIONS:

- This proposal is subject to credit review, approval and execution of mutually acceptable lease documentation.
 - Payments under the lease are subject to annual appropriations and to all authorizations required under law.
 - Lessee shall have an option to purchase the equipment during the lease term, and at the end of the lease term, when all Payments due have been made by Lessee. Lessee shall own the equipment outright.
 - This transaction will be designated as tax-exempt under Section 265(b)(3) of the IRS Code of 1986.
 - Lessee will not issue more than \$10 million of new tax-exempt obligations during the current calendar year.
 - For credit review, audited financial statements and a budget summary for the current fiscal year will be required.
 - A documentation fee of \$200.00 will be charged for all transactions with an amount financed of less than \$100,000.00.
- The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Please don't hesitate to call me if you have any questions or need more information.

All American Investment Group, LLC
5 Boulders Way, Telluride, Colorado 81435
Direct Toll Free: 877-539-3500 Fax: 970-797-1979 Call: 970-596-5353 Email: rlk@allaminv.com

CONFIDENTIALITY NOTICE

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From: caron-pac@comcast.net

Date: August 20, 2012 11:14:44 AM EDT

To: John Farrell <jwfarrelljr@hotmail.com>, jfarrell <jfarrell@londonderrynh.org>

Cc: "William R. Hart" <whart@londonderrynh.org>, Sue Hickey <shickey@londonderrynh.org>, barbara ostertag-holtkamp <bostertag-holtkamp@londonderrynh.org>

Subject: Monthly reporting

Dear Mr. Farrell:

On August 17, 2012 the Leach Library Trustees held a Special meeting during which the monthly reporting request was discussed and reviewed. The Library Director has been providing a monthly Budget Performance Report to the Trustees for 10 ½ years and the Trustees have reviewed this report during its monthly public meetings. Copies have also been provided to the public attending the meetings as well as the Town Council liaison. We feel this report provides all the necessary information.

Henceforth, if you desire, we will routinely e-mail a copy to the Town Council, Acting Town Manager and Finance Director. We would be happy to answer any questions of the Town Council through the Town Council liaison at our monthly Trustee meetings. Using the proposed monthly reporting form would not provide sufficient additional information to justify increased staff time.

The Trustees concur with the Town Council's goal of increased transparency and visibility in expenditures of the taxpayers' money, and, as such, have decided to have the Director place the Library's Budget Performance Report monthly in the Reference area of the Library.

Furthermore, the Library would like to aid the Town Council in their goal of greater transparency by offering its services to file the Town's Departments monthly budget reports in the Reference section of the Library so that these reports will also be available to the general public.

In view of the Trustees decision, Barbara Ostertag-Holtkamp will not be attending the August 20, 2012 Town Council meeting.

It is requested that you read this e-mail into the record when you come to NEW BUSINESS, Item D on your agenda.

Pauline A. Caron, Chair

Leach Library Trustees