

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Draft Minutes of March 3, 2010

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Call to Order:

The meeting was called to order at 7:05 p.m. by Chairman Richard Matchkie. The following board members were in attendance: Pauline Caron, Kathleen Carr, William Feldmann, Karen Goodman, Richard Matchkie, and Betsy McKinney. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for February 3, 2010 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends met in February and discussed the Bakeless Cake Sale. The next meeting is scheduled for March 17, 2010 at 7:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- The library has received the following donations in memory of Mr. Anthony Borell:
 - \$20.00 from Mr. and Mrs. Jennings
 - \$25.00 from Mr. and Mrs. Barker
 - \$100.00 from the Griffin Memorial PTO
 - \$20.00 from Mr. and Mrs. Carr
 - \$25.00 from Mr. and Mrs. Starkenberg
 - \$50.00 from Mr. and Mrs. Degrazia
- The library received a \$10.00 donation from Ms. Mary Gillespie.
- The library received a \$10.00 donation from Ms. Deborah Nowicki.
- The library received two \$20.00 gift certificates from Giovanni's restaurant for the adult summer reading program.
- The library received two \$10.00 gift certificates from Vincenzo's restaurant for the adult summer reading program.

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- The library received a \$25.00 coupon from Home Depot for the adult summer reading program.
- The library received a \$5.00 donation from Mr. John Falvey for the SEE Museum pass.

A **motion** was made by Karen Goodman to accept the gifts. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, February 18, 2010, at 7:00 p.m., the library offered the program “Fiddling Styles”. 75 individuals attended the program.
- On Thursday, March 4, 2010, at 7:00 p.m., the library will have a program “Atticus Finch”. In this performance given by Richard Clark, Atticus Finch steps from the pages of *To Kill a Mockingbird* and brings to life the tragedy and triumph of Harper Lee's classic novel. The courtroom drama, and the harsh realities of bigotry and hatred blend to make this a compelling theatrical event. This program will mark the start of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird*. The Friends of the Londonderry Leach Library will be sponsoring this program.
- On Thursday, March 25, 2010, at 7:00 p.m., the library will have a book discussion of *To Kill a Mockingbird*. This event will mark the wrap-up of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird* as an area scholar, Jennifer Lee, leads a discussion of the book.
- On Thursday, April 22, 2010 at 7:00 p.m., the library will have a presentation “The Great Sheep Boom and Its Enduring Legacy on the New Hampshire Landscape” with Steve Taylor. During a brief 30-year period in the early 19th century, New Hampshire became home to hundreds of thousands of sheep, and the production of wool became a lucrative business, generating fortunes and providing the only era of true agricultural prosperity in the state's history. Independent scholar Steve Taylor will examine the legacy this great sheep boom left behind in its fine architecture and thousands of miles of rugged stone walls. He will follow it through to the industry's doom and discuss the social consequences that would last a century. The Friends of the Londonderry Leach Library will be sponsoring this program.
- On Thursday, May 13, 2010, at 7:00 p.m., the library will be hosting “Birds of the White Mountains” with Stephen Hale. This beautifully illustrated presentation will cover the variety of birds living in the White Mountains of New Hampshire, a diversely rich region containing hundreds of species of hawks, owls, woodpeckers, sparrows, and more. The presentation will include a colorful slideshow and audio recordings of these birds. The Friends of the Londonderry Leach Library will be sponsoring this program.
- On Thursday, June 10, 2010, at 7:00 p.m., the library will be hosting “Your Hit Parade - 25 Years Presenting America’s Top Popular Songs with Calvin Knickerbocker. The radio and television program “Your Hit Parade” chronicled

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American popular music from 1935 to 1959. In this program, presenter Calvin Knickerbocker will outline the quarter-century during which the show served as a “tastemaker,” featuring songs inspired by the Great Depression and on to the advent of Rock and Roll. Throughout the program, Mr. Knickerbocker will treat attendees to excerpts from original recordings of the songs that “Your Hit Parade” showcased on its weekly Saturday night show, from one-hit wonders to classic numbers still familiar today. The Friends of the Londonderry Leach Library will be sponsoring this program.

- We are currently planning a new adult summer reading program which will debut this summer. The theme this year is *Water Your Mind*, focusing on gardening. There will be two gardening programs over the summer for adults. There will be weekly raffles and a grand prize at the end of the summer for the person who reads the most books.

Announcements -

- The broken pump in the elevator got replaced on February 16, 2010.
- The vandalized chairs were returned on February 17, 2010 after being reupholstered or repaired. Barbara Ostertag-Holtkamp informed the Board that she heard that the restitution of \$1,350.00 has been ordered to be paid. The library should receive the payment on or before May 13, 2010.
- The flashing on the roof needed to be replaced. An estimate of \$225.00 has been obtained and the work was completed on February 22, 2009.
- The Annual Town meeting is on Saturday, March 13, 2010 at 9:00 a.m.
- The library was closed on Friday, February 26 and Saturday, February 27, 2010 due to a power outage resulting from the wind storm.
- There was a leak in the boiler room on Saturday, February 27, 2010, that has been repaired.
- The radiator valve in the Quiet Study room was leaking on Monday, March 1, 2010. An HVAC technician replaced the valve that same day.

Assistant Director and Head of Circulation Services Report:

- During the month of February, circulation fell by 2.25% over February 2009. Circulation was impacted by the library being closed for two days due to lack of electricity following a windstorm. The Adult Room circulated 15,080 items, and the Children’s Room circulated 8,712 items, for a combined total of 23,792 items.
- The Children’s Room staff answered 306 Reference questions during February.
- There were 25 children’s programs offered in February to 954 participants.
- In March in the Children’s Room the Massabesic Audubon will be visiting the library with their *Looney-Tunes* program, on both Tuesday, March 9 and Wednesday, March 10 from 4:00-5:00 p.m. Loons are starting to return to our lakes and ponds. Learn about where they have been and how they knew to return,

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along with many other interesting facts about these fascinating birds. Each session is open to 20 children, and advance registration began this week. This program is being sponsored by the Friends of the Londonderry Leach Library.

- Celebrate National Nutrition Month at the library with a program that offers children the chance to explore how food interacts with their bodies. On Monday, March 8 at 4:00 p.m., and Thursday, March 11 at 10:30 a.m., members of the New Hampshire Dietetic Association will be reading *Where does my food go?* by Ruth Sundbeck.
- Nilla will be visiting the library again this month on Thursday, March 11 from 3:30-4:30 p.m. Call the Children's Room to reserve your fifteen-minute slot.
- Voting on your favorite Isinglass or Flume Award title is ongoing through the end of March for teens in grades 7 through 12. Anyone taking part will be entered into a raffle for a Barnes & Noble gift certificate.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 739 reference questions in February and answered 88 directional questions. We logged 745 patrons onto the Internet.
- The library is pleased to announce that we have a new database called Mango Language Learning. Mango is an easy to use online language-learning system that teaches conversational skills for a wide range of languages, including French, Spanish, German, Russian, Japanese, and English for Spanish Speakers. Users listen to and repeat conversations to learn individual words and phrases as well as learn how they are used by native speakers. There is a basic component for 22 different languages and more complete courses for 9 languages. There are also more than 14 different courses for English as a second language. The reference staff will be happy to demonstrate this product at any time.
- World Folk Tales and Fables Week begins March 22. We have put up a display on the large table featuring urban legends, Celtic myths, Jewish folktales, Native American legends, Knights, and other World fables. Also included are local fables such as Tales of the White Mountains and New England Hauntings.
- March 7th through the 13th is "Celebrate your Name" week. We will have books to show the meaning and origins of first and surnames on the small table.

Old Business:

- Vandalism-

The chairs have been returned and restitution has been ordered to be paid.

- Pump in the elevator pit-

The repair has been completed.

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New Business:

- HVAC repair-

There are two failed damper actuators and torn ducts in the HVAC system. Work will need to be done in the ceiling above the adult non fiction, requiring two workmen and 14' ladders. Barbara Ostertag-Holtkamp informed the Board that the estimate for standard business hours is \$1560.00. The work will be noisy could be disruptive at times, but work outside business hours would be more expensive than the estimate. Pauline Caron recommended putting a sign on the front door on the day of the repairs, to apologize for any disruption.

A **motion** was made by William Feldmann to proceed with the estimate of \$1560.00 and have the HVAC repaired. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:34 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: March 3, 2010

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services