



TOWN OF LONDONDERRY
ZONING BOARD OF ADJUSTMENT

268B Mammoth Road Londonderry, New Hampshire 03053 · Phone: 432-1100, ext.112 · Fax: 432-1128 · email: jtrottier@londonderry.org

MEETING PROCEDURES

1. The Clerk reads the case into the record.
2. The applicant makes their presentation.
3. The Board addresses the applicant.
4. Those in favor of the request* are asked to speak at the microphone.
5. Those opposed or having questions regarding the request* are asked to speak at the microphone.
6. The applicant may rebut.
7. The opposition may rebut.
8. The Board addresses the applicant with any additional comments or questions.
9. The case is taken under advisement immediately and voted on unless the Board chooses to do so later on.

* The applicant's specific request is the only issue on which the Board will hear testimony.

1) **THOSE WHO WISH TO SPEAK** must approach the Board and use the microphone standing in front of the audience. Because we are making a recording for the transcription of the minutes, those approaching the Board should speak in a loud, clear tone, *stating their name and address for the record*. This will help ensure an accurate account for the record.

2) **ALL CONVERSATION WILL BE DIRECTED THROUGH THE BOARD** to make certain there is a single line of communication.

3) **CELLULAR PHONE USE IS NOT ALLOWED INSIDE THE MEETING ROOM.**
Please turn phones/pagers off.

NOTIFICATION OF DECISION:

- 1) Interested parties may stay for deliberations which commence at the closing of the public session of each individual hearing.
- 2) Only the applicant and their representatives are notified through the mail.
- 3) The secretary may be called **AFTER 10:00 A.M.** the following morning for results.
- 4) The meeting will also be rerun on the local cable station (call the cable studio at 432-1147).