

Meeting Minutes
Londonderry Pickleball Task Force
Steering Committee Meeting
Londonderry Leach Library
July 31, 2023

The Steering Committee Meeting for the Londonderry Pickleball Task Force was called to order at 6:30PM at the Leach Library, Conference Room.

In attendance: Brian Samolyk, Christine Adie, Mike Nader, Stephen Spaziani, Margo Spaziani and Heather Carey.

Absent: Dawn Cava

The purpose of this initial meeting was to introduce members to each other, select a Chairperson to organize the team, identify sub committees, assign members to these various committees and set expectations / timelines.

Sequence of events:

- (1) Sherri Farrell Town Clerk conducted the swearing in ceremony for committee member – Steve Spaziani.
- (2) Selection of a Task Force Chair conducted – Brian Samolyk accepted the position.
- (3) Subcommittees were identified and assignments were made:

Chair / Schedules & Action Items	- Brian
Communications (Mins/Articles)	- Steve
Site (Size / Layout Requirements)	- Margo / Christine / Steve
Site (Location Options)	- Margo / Christine
Costs / Budget (Line Items)	- Heather / Mike
Funding Sources / Grants	- Steve / Heather
Public Relations / Seniors / Advertising	- Mike / Dawn / Margo
Fund Raising	- Margo
Lights/Nets/Fences Venders	- Dawn

(4) Investigation being made by Steve Spaziani into the Assignment of email addresses (name @londonderry.org) to each committee member and a central email address as repository for all incoming messages and responses.

(5) Confirming our support and attendance at the September 23, 2023 Londonderry Senior Expo. Brian Samolyk will submit application.

the next Town Council meeting – scheduled for August 14, 2023. Steve Spaziani will get in contact with Kirsten Hildonen, Administrative Support Coordinator to confirm this request,

(7) Future meeting dates and other events were scheduled:

Task Force (TF) - Kick Off Meeting	July 31st
Attend Town Council Meeting - Agenda Item	August 14th
TF Mtg – Status of Research & Recommendations	August 21st
TF Mtg – Status of Research & Rec (Draft Presentation)	Sept 18th
Attend Senior Expo Event – Middle School 10AM -2PM	Sept 23rd
TF Mtg – Review & Revised Presentation	Sept 25 th
Present Presentation (Town Hall Rep)	Oct 16th
TBD – TF Finalize Presentation for Town Hall	As needed
TF Presentation & Results Submitted to Town hall	Nov 6th

(8) Each committee member will report their research and recommendation at the next Task Force Meeting set for August 21st.

(9) Meeting was adjourned at 7:45PM