

# Londonderry Budget Committee

## Meeting Minutes

May 28, 2020

The Budget Committee meeting was held at 7:03 PM virtually on Zoom.

Present:

Budget Committee: Chad Franz - Chair, Jonathan Kipp - Vice Chair, Jennifer Kenney - Secretary, Kirsten Hildonen - Member at Large, Christine Patton - Member at Large, Steve Breault - Member at Large and Paul Skudlarek - Member at Large.

Staff: Justin Campo - Finance Director, Peter Curro - Business Manager, Amanda Venezia - Food Service Director.

- I. **CALL TO ORDER:** The meeting was called to order at 7:03 PM by Chad Franz. Chad Franz read into the record the virtual meeting notice.

II. **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

C. Franz led the Pledge of Allegiance, which was followed by a moment of silence for those who are servicing us both here and abroad.

III. **PUBLIC COMMENT:**

Deb Paul, 118 Hardy Rd, stated that she doesn't have any public comment now, but she may later on.

IV. **ACCEPTANCE OF MINUTES:**

Motion to accept the minutes from February 27, 2020, made by J.Kipp and seconded by C. Patton. Committee took a roll call vote 5-0-0. P. Skudlarek and J. Kenney were not members at the time and abstained.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Jonathan Kipp	X			
Kirsten Hildonen	X			
Steve Breault	X			
Jennifer Kenney			X	
Paul Skudlarek			X	

# **Londonderry Budget Committee**

## **Meeting Minutes**

**May 28, 2020**

Motion to accept the minutes as amended from April 23, 2020, made by K. Hildonen and seconded by J.Kipp.

Kirsten made a note and requested her name to change in the April 23rd minutes

- Her name was misspelled in the acceptance of the Jan 23rd minutes
- Her name was misspelled in the appointed liaisons section

Committee took a roll call vote 7-0-0.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Jonathan Kipp	X			
Kirsten Hildonen	X			
Steve Breault	X			
Jennifer Kenney	X			
Paul Skudlarek	X			

### **V. COMMITTEE BUSINESS:**

#### **Budget Update:**

Finance Director Justin Campo presented an update to the Budget Committee. J. Campo stated that Town Manager Smith has been giving an update at the previous Town Council meetings. J. Camponoted that there had been a budget freeze lately. We are currently around 86.7% when we should be approximately 90.71%, which is a good sign for the town.

J. Campo provided an excel worksheet listing out the expenditures by department and the impact of COVID-19. J. Campo discussed the FEMA reimbursements.

#### **School Finance:**

Peter Curro, Londonderry School District, introduced Amanda Venezia, Director of Dining Services. A. Venezia gave an overview of dining services to local students during COVID. This program is being funded under the summer program due to waivers. A. Venezia went over how many breakfasts and lunches that are sold and given out. P. Curro stated that last year the dining services had about an \$80,000 surplus.

P. Curro went over plans for the fall, transportation options, whether kids should wear masks, and class sizes. P. Curro went over some other options for going back to school in the fall and how the district is going to handle things. P. Curro said that they would have their plan together by the July meeting. P. Curro provided details regarding dining services deficit at year-end, Title 1 Cares Grant for the COVID Cost roughly \$180k.

# Londonderry Budget Committee

## Meeting Minutes

May 28, 2020

### Liaison reports:

- I. Department of Public Works – Steve Breault
- II. Police Department – Paul Skudlarek
- III. Fire Department – Jonathan Kipp
- IV. Capital Improvement Plan – Christine Patton & Steve Breault
- V. Town Council – Chad Franz & Christine Patton
- VI. Schools
  - 1. School Board – Kirsten Hildonen
  - 2. Finance – Jennifer Kenney
  - 3. Superintendent – Paul Skudlarek

### **VI. PUBLIC COMMENT:**

D. Paul, 118 Hardy Rd, asked the Budget Committee when the committee is going to start going through the budget line by line publicly for residents to ask questions and see where we can save some money. D. Paul stated, looking at taking 2-3% across the board from everyone, school, town, library, asking them all to reduce their budgets by that amount. D. Paul stated that the taxpayers are in a tight spot paying for the raises the Unions are getting. D. Paul noted that she is very concerned about the residents in the town. D. Paul stated that she is speaking as a resident, not a Town Councilor. D. Paul stated that the town needs to be proactive and have a plan. D. Paul asked the committee members if they would think about cutting the budget 2-3% across the board, asking the departments to do that and go through line items. D. Paul also suggested holding off on the raises for a year. C. Franz stated that they would get back to her on that.

K. Hildonen suggested starting to look at the budget sooner.

- VII. **ADJOURNMENT:** A motion to adjourn moved by J. Kipp and seconded by P. Skudlarek. Committee took a roll call vote. The motion passed 7-0.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Jonathan Kipp	X			
Kirsten Hildonen	X			
Steve Breault	X			
Jennifer Kenney	X			
Paul Skudlarek	X			

**The meeting was adjourned at 8:53 PM.**

# **Londonderry Budget Committee**

## **Meeting Minutes**

**May 28, 2020**

### **SCHEDULE OF UPCOMING MEETINGS**

- a. Thursday, June 25, 2020, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- b. Thursday, July 23, 2020, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- c. Thursday, August 27, 2020, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.