

# Londonderry Budget Committee

## Meeting Minutes

September 24, 2020

The Budget Committee meeting was held at 7:00 PM in the Cable Studio, 281 Mammoth Rd, Londonderry, NH.

Present: Chad Franz - Chair, Jonathan Kipp - Vice-Chair, Jennifer Kenney - Secretary, Christine Patton - Member at Large, Kirsten Hildonen – Member at Large, Steve Breault - Member at Large, and Paul Skudlarek – Member at Large

Absent: None

Staff: None

### I. CALL TO ORDER:

The meeting was called to order at 7:01 PM by C. Franz.

### II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE:

C. Franz led the Pledge of Allegiance. Followed by a moment of silence for Staff Sergeant Ronald Oulettee was a former Londonderry resident and passed away September 14, 2020 while serving in Kuwait.

### III. PUBLIC COMMENT:

None

### IV. OLD BUSINESS:

#### a. ACCEPTANCE OF MINUTES:

Motion to accept the minutes from August 20, 2020, regular meeting made by K. Hildonen and seconded by C. Patton. Committee votes 6-0-1

*\*K. Hildonen was absent during the August 20, 2020 meeting\**

Member	For	Against	Abstain	Absent
Chad Franz	X			
Jonathan Kipp	X			
Jennifer Kenney	X			
Kirsten Hildonen			X	
Steve Breault	X			
Christine Patton	X			
Paul Skudlarek	X			

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Motion to accept the minutes from the school pre-budget meeting on September 17, 2020, made by J. Kipp and seconded by P. Skudlarek. Committee votes 7-0-0.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Jonathan Kipp	X			
Jennifer Kenney	X			
Kirsten Hildonen	X			
Steve Breault	X			
Christine Patton	X			
Paul Skudlarek	X			

### **V. NEW COMMITTEE BUSINESS:**

- a.** C. Franz discussed the upcoming budget meetings and the attendance expectation from the committee. C. Franz stated that he understands situations happen, but members are expected to attend all meetings. C. Franz noted that every member who isn't able to attend any meeting should inform him ahead of time. C. Patton asked about social distancing with everyone's meeting. C. Franz said that he believes they will be held in the high school cafeteria. C. Franz stated that the November budget meeting will most likely be canceled with Thanksgiving and plenty of other meetings the committee will be attending in November.
- b.** The Committee discussed the non-profit applications. C. Franz stated that so far, there are seven applications from Rockingham County CAP, Community Caregivers, Meals on Wheels, Waypoint, RSVP, Sonshine Soup Kitchen, and CASA. C. Franz stated that the deadline is October 1, 2020, for all non-profits to submit their applications. J. Kenney and S. Breault will present the applications to the Town Council at the December 7, 2020 meeting. C. Franz stated that the committee should be prepared with how they are going to allocate the funds for the next meeting. This year the committee has a total of \$50k to allocate. K. Hildonen stated that Sonshine Soup Kitchen has asked for an increase every year. C. Franz stated that the committee likes to focus on the local non-profits who give back more to the community.

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### **VI. LIAISON REPORTS:**

#### **a. Department of Public Works – Steve Breault**

All projects are currently on hold due to the budget freeze. The main concern is some of the road conditions in town.

#### **b. Police Department – Paul Skudlarek**

There currently is a budget freeze. The department has seen a reduction in staff due to retirements. There were seven full-time officers who retired. Out of the 7, 2 of the officers returned and came back as part-time officers.

The Chief does not see any issues around police detail for the November election.

#### **c. Fire Department – Jonathan Kipp**

There currently is a budget freeze and limited spending. There has been an over-time cost that has been happening due to COVID. The department should be able to recover some of the COVID costs from the grant(s).

#### **d. Capital Improvement Plan – Christine Patton & Steve Breault**

The Capital Improvement Plan was presented to the town. There are no new improvements for 2022.

#### **e. Town Council – Chad Franz & Christine Patton**

Nothing to report

#### **f. Schools**

##### **a. School Board – Kirsten Hildonen**

##### **b. Finance – Jennifer Kenney**

##### **c. Superintendent – Paul Skudlarek**

Nothing to report – Covered during the Sept 17, 2020 Meeting

### **VII. PUBLIC COMMENT:**

None

### **VIII. ADJOURNMENT:**

Motion to adjourn made by P. Skudlarek and seconded by S. Breault. Committee votes 7-0-0.

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Member	For	Against	Abstain	Absent
Chad Franz	X			
Jonathan Kipp	X			
Jennifer Kenney	X			
Kirsten Hildonen	X			
Steve Breault	X			
Christine Patton	X			
Paul Skudlarek	X			

**The meeting was adjourned at 7:30 PM.**