

Londonderry Budget Committee

Meeting Minutes

September 23, 2021

The Budget Committee meeting was held at 7:00 PM in the Moose Hill Council Chambers, 268B Mammoth Rd, Londonderry, NH.

Present: Chad Franz - Chair, Jonathan Kipp - Vice-Chair, Jennifer Kenney - Secretary - Member at Large, Steve Breault - Member at Large, Christine Patton – Member at Large, Joseph Gagnon – Member at Large, Tim Siekmann– Member at Large

Absent:

I. CALL TO ORDER:

The meeting was called to order at 7:00 PM by C. Franz.

II. PLEDGE OF ALLEGIANCE:

C. Franz led the Pledge of Allegiance.

III. PUBLIC COMMENT:

None

IV. OLD BUSINESS:

Christine Patton is back on the budget committee.

a. ACCEPTANCE OF MINUTES:

Motion to accept the minutes from June 24, 2021, meeting made by J. Gagnon and seconded by T. Siekmann. Minutes accepted with a 6-0 vote.

Member	For	Against
Chad Franz	X	
Jonathan Kipp	X	
Jennifer Kenney	X	
Steve Breault	X	
Joseph Gagnon	X	
Tim Siekmann	X	

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Motion to accept the minutes from August 25 & 26, 2021, meeting made by J. Gagnon and seconded by T. Siekmann. Minutes accepted with a 6-0 vote.

Member	For	Against
Chad Franz	X	
Jonathan Kipp	X	
Jennifer Kenney	X	
Steve Breault	X	
Joseph Gagnon	X	
Tim Siekmann	X	

V. NEW COMMITTEE BUSINESS:

a. Budget Season:

- i. Expectations: Please attend all the meetings
 1. Please text/call in advance if you are not able to make it to a meeting
- ii. Jen will create a calendar with all the budget meeting dates for both the Town and School and distribute to the committee.

b. Community Service Grant:

- i. 7 Applications have been received to date
- ii. After the deadline (October 1, 2021) has passed, all applications will be distributed to the committee for review.
- iii. Process is for each member to review applications, submit suggestions to Jen to be included in the weighted average spreadsheet for the committee to review at their next meeting.

VI. LIAISON REPORTS:

a. Department of Public Works – Joseph Gagnon

Nothing to report

b. Police Department – Steve Breault

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- S. Breault discussed with Chief Hart the body cameras, they are waiting to find out more details around the grant for the body cameras. The main concern mentioned was the staffing issues that they are currently still having. The surplus that the police department had at the end of FY 2021, will be used to outfit the new vehicles.

c. Fire Department – Jonathan Kipp

- Reimbursement requested from FEMA -\$ 653,295.03 for FY 21
- FY 21-year end - \$180k in the black. Due to cutbacks on several lines during the pandemic not knowing how the reimbursement process was going to play out.
- Awaiting information on two pending grants, The SAFER grant for four additional Firefighters 100% funding for three years and AFG grant \$200+k for equipment for the ambulances. The EMPG grant for the equipment for the EOC will be going to Governors Council soon. Expect to receive \$ 40,000.00 in October.
- Currently down 6 positions, it has been a struggle filling positions due to a low number of candidates available. Several interviews scheduled.
- This year we have a committee currently working on a replacement for our next ambulance. I will be going in front of the Council on the 27th to ask if we can stay with our current vendor, which is the one we have had since 1996. This is for consistency and ease of maintenance.
- Open House is scheduled for October 2, 2021. Station tours and demonstrations.

The committee questioned whether the ambulances are purchased or leased. J. Kipp followed up with Chief O'Brien and received this response:

The entire fleet is on the master leasing plan. One note is, after the lease payments are completed, the department owns all vehicles.

d. Capital Improvement Plan – Steve Breault

Meeting was held on September 8, 2021. No new projects were discussed. All projects last year were pushed forward. They will present the list of projects to the Planning Board on October 6, 2021.

e. Town Council – Chad Franz and Tim Siekmann

The Town Council will be reviewing the master vehicle plan of \$1.6M.

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No other updates from Chairman Farrell

f. Schools

a. School Board – Tim Siekmann and Joseph Gagnon

T. Siekmann referenced the information from the September 7, 2021, school board meeting regarding grants and the retention of the unassigned surplus.

Please see Appendix A.

b. Finance & Superintendent – Jennifer Kenney

Nothing to report. Peter Curro mentioned they had a difficult time closing the year, due to the update to their financial system. More will be provided and reported during the October 5, 2021, school board meeting

VII. PUBLIC COMMENT:

None

VIII. ADJOURNMENT:

Motion to adjourn made by T. Siekmann and seconded by C. Patton. Vote passes 7-0.

Member	For	Against
Chad Franz	X	
Jonathan Kipp	X	
Jennifer Kenney	X	
Steve Breault	X	
Christine Patton	X	
Joseph Gagnon	X	
Tim Siekmann	X	

The meeting was adjourned at 7:26 PM.

XI. UPCOMING MEETINGS:

October 28, 2021, Budget Committee Meeting