

## LONDONDERRY FIRE DEPARTMENT

## **EMERGENCY CONTACT INFORMATION FORM**

In order to keep our records concerning your business as accurate as possible, we would appreciate your cooperation in completing the information below. By providing the information requested, we are better able to serve you and your company in the event of an emergency.

Please e-mail this form to the Londonderry Fire Department at <u>dispatcher@londonderrynhfire.gov.</u> Include <u>EMERGENCY CONTACT INFORMATION FORM</u> in the subject line. Feel free to resubmit this form if any of the information changes.

Please fill in all applicable fields.

| COMPANY INFORMATION   |              |         |                         | DATE:      |  |
|---|--------------|---------|-------------------------|------------|--|
| Business Name:  |              |         | Business Phone Number   |            |  |
| Business Address  |              |         | Unit or Building Number |            |  |
| Management Company Name:  |              |         | Contact Phone Number    |            |  |
| AFTER HOURS EMERGENCY CONTACTS: (List in the order you want contacts called.) |              |         |                         |            |  |
| Contact Name  | Cell/Pager # | Home Ph | one                     | Work Phone |  |
|   |              |         |                         |            |  |
|   |              |         |                         |            |  |
| Fire Alarm System? Yes 🗌 No 🗎   |              |         |                         |            |  |
| Alarm Company Name:   |              |         | Phone Number:           |            |  |
| Location of Fire Alarm Control Panel (If Applicable)                          |              |         |                         |            |  |
| Knox Box? Yes □ No □ Location of Knox Box (If Applicable)                     |              |         |                         |            |  |