

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of October 2, 2019

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: John Curran, Sandy Geisler, Carol Introne, Cynthia Peterson, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director.

A moment of silence was observed in memory of Pauline Caron, a long-time member of the Library Trustees.

Secretary's Report:

The Secretary's Report for September 4, 2019 was distributed prior to the meeting. No changes were made. A **motion** was made by John Curran to accept the minutes as written. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Friend's Report:

Carol Introne reported that the Cakeless Bake sale raised more money than in any previous year. The next meeting is scheduled for Thursday, October 3, 2019 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- The Rockingham Herb Society donated a copy of Grow Your Own Herbal remedies by Maria Noel Groves.

A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 19, Ms. Christine Schadler presented “The Real Eastern Coyote” at Leach Library. 28 individuals attended the program
- On Thursday, October 17, at 7:00 p.m., Mr. Davis Bates will present “Halloween Harvest: Ghosts, Goblins & More.” Join Mr. Bates as he performs harvest stories from the past and present, songs of the supernatural, Native American stories, true-life ghost stories, and family tales. He has been telling stories for forty years

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in schools, libraries, colleges, and community settings around New England and across the country.

- On Thursday, November 14, at 7:00 p.m., Mr. Mike Rogers and Mrs. Beverly Rogers will present “Beginning Harmonica Workshop.” They will immerse participants in the world of music, teaching some basic harmonica techniques and easy blues songs. Mr. and Ms. Rogers have been performing together for over twenty-five years, and as one half of the group ‘Salt River,’ have been recognized as “folk singers in the purest sense” by “Face Magazine”. The first 75 participants will get a free harmonica.

Announcements -

- The Town’s auditing firm, Melanson Heath & Company, came on September 16, 2019 and audited the library’s financials records for FY18-19.
- The library’s website is up-to-date after the Town changed the website vendor and design. There is still some training for employees who update the site.
- On Wednesday, October 9, 2019, the library’s irrigation system will be turned off for the winter.

Assistant Director’s Report:

- The winner of the 2019 young adult Janice Anagnos Memorial Certificate and prize is Lauren Mok.
- The Children’s Room will be hosting *Magic by George* on Monday, October 7 from 4:00 – 5:00 p.m. This exciting blend of dazzling magic, comedy, and plenty of audience participation will leave the audience amazed. This program is open to all ages, and space is limited to 90 people. Advance registration is required and began on Monday, September 30. To register call 603-432-1127 or come by the Children’s Room.
- The Children’s Room will be hosting its annual Halloween celebrations, *Jack-O’-Lantern Jamboree*, on Monday, October 21 and Tuesday, October 22 from 4:30-5:30 p.m. Those who wish to may participate in a costume parade beginning at 4:15 p.m. on each day. These programs are open to all ages and space is limited to 90 people each session. Advance registration is required and begins on Tuesday, October 15 at 9:00 a.m. To register call 603-432-1127 or come by the Children’s Room.
- The Children’s Room will have a fall themed I Spy game beginning at 9:00 a.m. on Monday, October 1 and ending on Wednesday, October 31. See how many hidden objects from a list you can find in the bottle! Stop by the Children’s Room desk to pick up a game. All completed games will be entered into a drawing for a chance to win an exciting prize.
- The library will be offering a fun craft each week during October. At the start of each week, supplies for the new *Create a Craft* will be found in the box on the spotlight shelf. A new craft will be available each week starting at 9:00 a.m. on 10/7, 10/15, 10/21, and 10/28 and will be available until 5:00 p.m. each Saturday.
- The library will be offering an exciting trivia challenge each week during the month of September. Stop by the Children’s Room desk to answer our special *Delve into*

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Knowledge trivia challenge question. If you are not sure of the answer, use one of our books or the Internet to help you. All answers will be entered into a drawing for a chance to win an exciting prize. A new challenge will be available each week starting at 9:00 a.m. 10/7, 10/15, 10/21, and 10/28 and will be available until 5:00 p.m. each Saturday.

- Fall Session 2 programs of Craft Time, Romping Reads and Toddler Time will run from October 16 through November 7. Romping Reads is an energetic new program that will engage patrons of all ages. Advance registration is required and begins on Monday, October 7 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- Young Adults are invited to the library on Thursday, October 10 from 3:30-4:30 p.m. for a fun hour of Book Bingo. All participants in grades 6 through 12 will win and have a chance to choose books from our special selection tables. In addition, at this special event, snacks and beverages will be served and there will be a raffle for fun door prizes. No registration is necessary.
- Our adult room display this month is *True Crime*. Stop by the display to browse the materials, and for a list of books and CD books. As an added incentive, the library is offering two trivia games during the month: a True Crime word scramble and a True Crime tic tac toe. At the end of the month, one word scramble winner and one tic tac toe winner with all the correct answers will receive a \$10.00 gift card for the 99 Restaurant. Turn your completed games in by no later than 8:00 p.m. on Thursday, October 31 for eligibility.
- It has been a busy month in Technical Services. We cataloged 627 materials.

Old Business:

- FY20-21 Proposed Budget

Barbara Ostertag-Holtkamp distributed the FY20-21 Proposed Budget and stated that no changes have been made since last month. Sandy Geisler asked a question about the insurance line items. Barbara Ostertag-Holtkamp responded that these figures are projections from the Finance Department.

New Business:

- FY20-21 Budget Calendar

Barbara Ostertag-Holtkamp distributed the FY20-21 Budget Calendar. The Budget Presentation is scheduled for Saturday, November 2, 2019.

- Staff holiday lunches

The staff holiday lunches have been tentatively scheduled for Tuesday, December 10, 2019.

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- Trustee Meetings change of venue

Chair Betsy McKinney proposed moving Trustee Meetings to the Group Study Room going forward.

A **motion** was made at 7:31 p.m. by John Curran to adjourn the meeting. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: October 2, 2019

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services