

## **Londonderry Housing and Redevelopment Authority**

### **January 2020 Monthly Meeting Minutes**

**Date:** January 6, 2020

**Time:** 6:30PM

**Location:** Town Hall, Town Manager's Conference Room

#### **In Attendance:**

**Commissioners:** Dan Root (acting chair), Greg DePasse, Chris Powers, Dave Abbott

**Guests:** Jon Boutin (Boutin Law, counsel), Bob McDonald

**Called to order:** by D.Root at 6:41PM

**Minutes:** Review and approve November public and non-public minutes. GregD motions for approval of minutes as amended; DaveA seconds, approved unanimously.

Chair asks that we move Financial Report up in the agenda so that we can move into non-public portion of the meeting to free up BobM.

#### **Financial Report**

- BobM reviews financials.
- DaveA asks about legal fees over 2018 and sales of equities in 2019.
- Bob also mentions one fund dividend that wasn't reinvested, so he'll contact RBC about it.
- BobM discusses signing off on the financials - Passed around to obtain sign off from chair and Chris P.

#### **Old Business:**

- Audit - DanR to sign off on engagement letter and get to BillMe and then back to Vachon to sign off. DanR to get BillM previous audit information – check files in Sunnycrest;
- RBC: plan to push off RBC meeting for a month or two

#### **NonPub**

- DaveA motions to seal non-public minutes; GregD seconds and the motion passes unanimously.

#### **New Business**

- Tax exempt status; JonB to go to IRS with letter of designation on our status to assist with free software; DanR to check with town on whether or not they have a letter...and if we can use it through them to get the software.

**Meeting Adjourned:** GregD motions for adjournment and ChrisP seconds; Meeting adjourned at 8:00PM

Next meeting scheduled 3 February 6:30pm tentatively at town hall location TBD

Minutes recorded by Daniel Root, Chair, Secretary