

## **LONDONDERRY, NH PLANNING BOARD MINUTES OF THE MEETING OF NOVEMBER 9, 2022, AT THE MOOSE HILL COUNCIL CHAMBERS**

### **I. CALL TO ORDER**

Members Present: Art Rugg, Chair; Jake Butler, Secretary; Lynn Wiles, Assistant Secretary; Giovanni Verani, Town Manager- Ex-Officio; Ann Chiampa, member; Deb Paul, Ex-Officio – Town Council; Jeff Penta, member; Bruce Hallowell, Administrative Official - Ex-officio; Roger Fillio, alternate member; and Jason Knights, alternate member

Also Present: Kellie Caron, Town Planner; Laura Gandia, Associate Planner; Amy Kizak, GIS Manager/Comprehensive Planner; and Beth Morrison, Recording Secretary

Chairman Rugg called the meeting to order at 7:00 PM, explained the exit and emergency procedures, and began with the Pledge of Allegiance. He appointed R. Fillio to vote for A. Sypek.

### **II. ADMINISTRATIVE BOARD WORK**

A. APPROVAL OF MINUTES: N/A

B. REGIONAL IMPACT DETERMINATIONS: Town Planner Caron informed the Board that she had no projects for their consideration this evening.

C. Discussion with Town Staff:

Chairman Rugg reminded the Board about their training session with the New Hampshire Municipal Association (NHMA) on December 14, 2022, at 5:30 p.m.

### **III. Old Business – N/A**

### **IV. New Plans/Conceptual**

A. Public hearing on an application for formal review of a site plan for a trucking terminal and associated site improvements, 15 Rockingham Road, Map 13 Lot 99, Zoned C-II, Alfred, Jr. & Nicole Pittore (Owners) and Pittore Bros. Paving (Applicant) – continued from the October 12, 2022, meeting

Chairman Rugg read the case into the record noting the applicant is requesting a continuance until December 14, 2022.

**J. Butler made a motion to continue the public hearing on an**

**application for formal review of a site plan for a trucking terminal and associated site improvements, 15 Rockingham Road, Map 13 Lot 99, Zoned C-II, Alfred, Jr. & Nicole Pittore (Owners) and Pittore Bros. Paving (Applicant) until December 14, 2022.**

**J. Penta seconded the motion.**

**The motion was granted, 9-0-0. The Chair voted in the affirmative.**

Chairman Rugg noted that the application is continued until December 14, 2022, at 7 p.m., and this would be the only formal public notice.

**V. Other**

A. Public hearing on proposed amendments to the Londonderry Site and Subdivision Regulations which include adding a new definition of a "lot line adjustment" and minor changes to the number of copies and the manner of intaking, processing and accepting applications. The full text of the amendments is available at the Planning & Economic Development Department, the Town Clerk's Office, and the Leach Library.

Town Planner Caron reminded the Board that the majority of the amendments are housekeeping items, noting the most significant change is the addition of a lot line definition. Chairman Rugg asked if the Board had any questions. A. Chiampa asked what a mylar was. Town Planner Caron replied that it is a recording sheet. A. Chiampa asked if copies meant paper copies. Town Planner Caron replied that was correct.

Chairman Rugg asked for public input and there was none.

**J. Butler made a motion to adopt the proposed amendments to the Londonderry Site and Subdivision Regulations which include adding a new definition of a "lot line adjustment" and minor changes to the number of copies and the manner of intaking, processing and accepting applications.**

**B. Hallowell seconded the motion.**

**The motion was granted, 9-0-0. The Chair voted in the affirmative.**

B. Public hearing for the adoption of the 2022 (FY 2024 – 2029) Capital Improvement Plan (CIP). The proposed plan can be viewed online or during business hours in the Planning & Economic Development Department.

Chairman Rugg told the Board that one change was made at the last meeting. He asked if the Board had any questions. R. Fillio stated that he had no changes. J. Knights noted that his name was misspelled on the cover. A. Kizak replied that she would correct this. Chairman Rugg thanked everyone for all their hard work on the

CIP Plan this year.

Chairman Rugg opened up the discussion to the public and there was none.

**J. Butler made a motion to adopt the 2022 (FY 2024 – 2029) Capital Improvement Plan (CIP).**

**R. Fillio seconded the motion.**

**The motion was granted, 9-0-0. The Chair voted in the affirmative.**

**VI. Adjournment**

**Member J. Butler made a motion to adjourn the meeting at approximately 7:14 p.m. Seconded by R. Fillio.**

**The motion was granted, 9-0-0.**

**The meeting adjourned at approximately 7:14 PM.**

These minutes were prepared by Beth Morrison.

Respectfully Submitted,

Name: Jake Butler  
Title: Secretary

These minutes were accepted and approved on December 7, 2022, by a motion made by J. Butler and seconded by B. Hallowell.