

LONDONDERRY, NH PLANNING BOARD MINUTES OF THE MEETING OF APRIL 1, 2020, AT THE MOOSE HILL COUNCIL CHAMBERS

I. CALL TO ORDER

Members Present: Art Rugg, Chair; Chris Davies, Vice Chair; Rick Brideau, Ex-Officio – Town Employee; Jake Butler, member; Giovanni Verani, Ex-Officio- Town Manager; and Tony DeFrancesco (alternate member)

Also Present: Town Planner Colleen Mailloux

Chairman Rugg called the meeting to order at 7:00 PM, noting that, pursuant to Executive Order 2020-04 and Emergency Order #12, the requirement of RSA 91-A:2 that a quorum of the public body be physically present is waived for the duration of the State of Emergency and the members are participating via teleconference. He said that public access to the meeting is being provided per the posted legal notice which specified the location of the meeting as the Moose Hill Meeting Room, where staff is present. He noted that the Board is holding an abbreviated meeting this evening for the purposes of acting on two conditionally approved plans which have deadlines this week to meet the conditions and to continue two applications that have been submitted for review.

Chairman Rugg started the meeting by taking roll call attendance. He said that when a member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under Right to Know Law. He appointed T. DeFrancesco as a full voting member this evening.

II. ADMINISTRATIVE BOARD WORK

A. APPROVAL OF MINUTES: N/A

B. REGIONAL IMPACT DETERMINATIONS: N/A

C. DISCUSSIONS WITH TOWN STAFF:

Town Planner Mailloux informed the Board that there are two requests for extensions tonight. She explained the first extension request is to meet the conditions of approval for a conditionally approved site plan to construct a two building multi-family residential housing facility with a total of 10 two-bedroom units, located at 244 Nashua Road, Map 3, Lot 135, Leonard Vigeant is the applicant. She noted that this was conditionally approved on June 5, 2019, and received one previous extension. She said the applicant is requesting a 90-day extension.

Member R. Brideau made a motion to grant the 90-day extension request to 244 Nashua Road Town Houses to fulfil the conditions of approval until June 30, 2020.

T. DeFrancesco seconded the motion.

A roll call vote was taken.

The following members voted in the affirmative: A. Rugg, R. Brideau, G. Verani, C. Davies, J. Butler and T. DeFrancesco.

The motion passed, 6-0-0.

G. Verani recused himself for this case. Town Planner Mailloux told the Board that the second extension request is for a conditionally approved site plan for site preparation, grading and drainage improvements, located at 14 Page Road and 280 Rockingham Road, Map 17, Lots 45 and 45-4, Evans Family Limited Partnership is the owner and Applicant. She noted that this project was conditionally approved on April 3, 2019, and received two previous extensions. She said the applicant is requesting a 120-day extension.

Member R. Brideau made a motion to grant the 120-day extension request to Page Road Site Prep to fulfil the conditions of approval until July 30, 2020.

T. DeFrancesco seconded the motion.

A roll call vote was taken.

The following members voted in the affirmative: A. Rugg, R. Brideau, C. Davies, J. Butler and T. DeFrancesco.

The motion passed, 5-0-0.

III. Old Business – N/A

IV. New Business

Town Planner Mailloux explained that the Board has two cases under new business which have agreed to be continued until April 8, 2020:

1. Application for formal review of a subdivision plan to subdivide one residential lot into three lots, 44 Auburn Road, Map 16 Lot 55, Zoned AR-1, Richard & Kathleen Sargent (Owners) & Cedar Crest Development, LLC (Applicant)
2. Application for formal review of a lot line adjustment between 28 Kelley Road, Map 12 Lot 34 (Zoned AR-1) and 40 Kelley Road, Map 12 Lot 39 (Zoned AR-1), Paul & Meredith Beal and Jean Gagnon (Owners) and Jean Gagnon (Applicant)

R. Brideau made a motion to continue the referenced cases to the April 8, 2020 meeting based on recommendations from Center of Disease Control, NH Municipal Association, the Governor and the Attorney General's Office regarding the handling of public meetings in light of the COVID-19 situation and to provide adequate time for the Town to implement remote meeting procedures contained in Governor Sununu's recently issued Emergency Order #12.

T. DeFrancesco seconded the motion.

A roll call vote was taken.

The following embers voted in the affirmative: A. Rugg, R. Brideau, G. Verani, C. Davies, J. Butler and T. DeFrancesco.

The motion passed, 6-0-0.

Chairman Rugg noted that both of these plans are continued until April 8, 2020, at 7 p.m. by remote meeting procedures and this would be the only formal public notice.

V. Other – N/A

VI. Adjournment

Member R. Brideau made a motion to adjourn the meeting at approximately 7: 05 p.m. Seconded by T. DeFrancesco. A roll call vote was taken. The following members voted in the affirmative: A. Rugg, R. Brideau, G. Verani, C. Davies, J. Butler and T. DeFrancesco. The motion passed, 6-0-0. The meeting adjourned.

These minutes were prepared by Beth Morrison.

Respectfully Submitted,

Name: Alexis Lynde
Title: Secretary

These minutes were accepted and approved on May 6, 2020, by a motion made by R. Brideau and seconded by C. Davies.