Present: Marge Badois, Chair; Gene Harrington, Vice Chair; Bob Maxwell, member; Deb Lievens, member; Mike Noone, member; Mike Byerly, member; Mike Speltz, alternate member; Susan Malouin, alternate member and Jocelyn Demas, alternate member

Absent: Richard Floyd, member

Also present: Amy Kizak, GIS Manager/Comprehensive Planner; and Beth Morrison, Recording Secretary

Marge Badois called the meeting to order at 7:30 pm with a roll call vote. M Badois appointed M Speltz to vote for R Floyd.

Unfinished Business

Water Resource Action Plan Update: A Kizak told the Commission that she and Town Planner Mailloux met on August 6, 2020, with the other department heads and asked to receive comments by mid-September. She said that they will be working on this in the upcoming weeks.

Faucher bridge: M Byerly told the Commission that he went to look at it and it needs some shims under some corners to help level it out. He said he thought it might be about a three or four person job for an hour. M Badois asked if he was able to look underneath and see how it is attached to the base. M Byerly replied that it was just sitting on the ground. M Badois mentioned that it is stable, but tipping. M Byerly stated that it needs to be leveled off. M Badois asked if the water was flowing well and if the beavers were rebuilding. M Byerly responded that it appeared as though the beavers are not rebuilding and that there was not much water flowing. M Speltz asked if the bridge was too heavy for people to lift to get a shim in underneath it. M Byerly stated that he thought it would be possible with two or three able bodied people to lift it. He said that he would organize volunteers to come out and get this fixed.

Finalize Stream Brochure: A Kizak told the Commission that the final draft version was sent out a week ago and she has not received any changes. M Badois asked if it was ready for the printer. M Noone commented that once he is sent the final version, he would set up the printing order. He asked if A Kizak can pull a list off the GIS map of residents to send out the brochure to. A Kizak told the Commission that there are about 850 residents right now that abut water. M Noone mentioned that there might need to be a group that gets together to assemble the brochure for mailing. D Lievens asked if the Commission had access to the line item budget. M Badois replied that the Commission does not. She said that this would come out of the Conservation Fund and noted that back in August the Commission approved up to $2,500 for the brochures. D Lievens asked when they might have access to the line item budget. M Badois asked if A Kizak knew. A Kizak informed the Commission that you can put in a request to see if it would be approved out of the line item budget. M Speltz asked if the email he sent regarding the cover letter went through to the Commission. The Commissioners responded that they did not receive any
emails from M Speltz. M Speltz asked if he could send this to A Kizak and she could send it out to the
Commission. A Kizak said that was fine and reviewed how to send an email to the Conservation
Commission group in Outlook.

South Road: M Noone asked if there was an update on the mitigation parcel on South Road. S Malouin
told the Commission that she had not received anything and thought that this would take a longer time.
M Speltz asked if the Commission was waiting to hear back from New Hampshire Department of
Transportation (NHDOT). S Malouin replied that was correct. M Noone asked if S Malouin could reach
back out and make sure that there is nothing the Commission needs to do. S Malouin stated that she
would.

Aviation Park Drive Dredge & Fill: M Badois informed the Commission that A Kizak found a letter
stating that there was to be no more alteration of wetlands, which she sent to New Hampshire
Department of Environmental Services (NHDES) along with the Commissions’ comments. G Harrington
commented that the driveway alterations are minimal due to driveway specifications or building
concerns, but does not think the major part of the “fill” for the parking lot of the other building should
be allowed. M Speltz said he agreed. D Lievens asked for clarification as she did not receive this letter M
Badois was referring to. G Harrington stated that the letter was the actual permit issued by the state. D
Lievens said that she did not get this. A Kizak told D Lievens that she sent her five documents on August
26, 2020. D Lievens replied that she only received four documents. A Kizak stated she would resend the
email to D Lievens. M Speltz mentioned that if this was a condition of the original NHDES permit than it
should be honored. D Lievens commented that she believes only NHDES could change this, not the
Commission. M Speltz asked if the Commission commented on the wetlands application to NHDES with
a recommendation that was contingent on finding the old permit. M Badois explained that the
Commission recommended approval subject to confirming the previous wetlands permit had no
restrictions. M Speltz asked if the recommendation was to the Planning Board, NHDES or both. M Badois
replied that it was to both, noting there was a wetland permit, CUP and a DRC. G Harrington pointed out
that the Commission should be responding to the wetlands permit regarding the fill. M Badois added the
Commission noted this should not be construed as approval of the warehouse building in their
recommendation. A Kizak informed the Commission that the new information was shared with RJ Kelly,
NHDES, Earle Blatchford and Town Planner Mailloux. B Maxwell commented that since the Commission
now knows there is such a restriction, the approval should be rescinded. M Speltz stated that there is no
harm going back to both the Planning Board and NHDES and stating that consistent with our earlier
recommendation we can no longer approve this as proposed. The Commissioners agreed.

Resignation: M Badois stated that R Floyd has not officially resigned, but the rule states if someone
misses three meetings then it is assumed that person has resigned. She said that at the next Town
Council meeting they will accept his resignation and the position will be posted. M Noone asked if the
alternate members would be given the chance to move to a full-time voting member. M Badois
responded that the position has to be posted, but when it comes time to review applications, the
Commission can recommend an alternate for a full voting member.
New Business

Monitoring: M Badois asked if the Commission would like to start walking properties for monitoring. D Lievens asked if Rockingham County Conservation District (RCCD) had been contracted to monitor Ingersoll. M Badois replied that she believed they voted on this a while ago, but would confirm this. D Lievens commented that she thought this was in the line item budget, as this was an expense the Commission has always budgeted for. M Badois mentioned that this is a necessary item and should be approved. M Speltz pointed out that the argument to get this expense approved would be that the Commission gets partially reimbursed for this by completing the work. M Noone stated that Officer Aprile should be setting up monitoring. He noted that he has gone out monitoring the Plummer property on High Range Road with Officer Aprile and he would send him an email reminding him about this. M Badois asked if there were other properties in town that have not been monitored in a while or at all. M Noone replied that there was a list of properties in town that have never been monitored. M Speltz asked if M Noone’s spreadsheet had a last monitored date on it. M Noone replied that it did. M Speltz asked him to present a list to the Commission of properties that have not been monitored at all and also ones that have not been monitored in a while. M Noone stated he could do that. He added that Officer Aprile sent him an email regarding the encroachments, which said the Town would not be pursuing these at this point. M Badois mentioned she had not received this information. M Noone stated that he thought this was an odd decision since this is in the job description for the Conservation Officer and asked if M Badois could follow up on this. A Kizak suggested M Badois speak directly with Officer Aprile on this for clarification.

Trailways: M Byerly informed the Commission that Trailways would like to coordinate a nature walk along the new Cohas section of the Rail Trail in the fall. He said that it is scheduled on October 10, 2020, at 10 a.m.

Other Business

Minutes: The Commissioners went over the public minutes of August 25, 2020. D Lievens made a motion to approve the minutes as amended. G Harrington seconded the motion. The motion passed by a unanimous roll call vote, 5-0-2, with M Noone and M Byerly abstaining.

Adjournment: M Byerly made a motion to adjourn the meeting at 8:14 p.m. M Noone seconded the motion. The motion passed, 7-0-0, by a unanimous roll call vote, M Badois, G Harrington, D Lievens, B Maxwell, M Speltz, J Demas and S Malouin.

Respectfully Submitted,

Beth Morrison
Recording secretary