Londonderry Old Home Day Committee
Subcommittee Minutes

Name of Sub-Committee: **Booths, Bandstand & Carnival Games**
Meeting Date and Time: **2/13/20 @ 6:00 PM**
Meeting Place: **Town Hall, Sunnycrest Run**
Subcommittee Members present (use additional paper if necessary):
- Ryan Cullette
- Jim Loiselle
- Lisa Draganiw (Town Staff)
- Kathy Wagner (advising)

Summary of Topics Discussed and Key Votes Taken (if any) (use additional paper if necessary):

- Discussion of booth layout. Placement used to be based on availability of town common power, may not be an issue anymore due to power improvements on common.
- Kirby has the master excel spreadsheet of booth placement.
- 65 booths due to space limitations. Should not go higher than that usually generates $5,000. Never give any booths for free.
- Mail out booth forms & parade regis form in April. Stuff the envelopes at an April mtg.
- MEET usually takes & booth.
- Knights of Columbus usually takes one booth & put them behind bandstand so can do their golf game.
- They (non-profits/businesses) bring their own tables & pop-ups
- We need to make a booth map & send out ahead of time to booth participants.
- Reed claric usually likes to sit & direct people to where their booth are.
- Bandstand entertainment: **Hudson American Legion (11:30-12:30/45)**
  - DJ (Dan Levas?) - Karaoke & music (2:15-4:00)
  - SERGE (4-H Drum line) @ 2:00 PM - 2:30 PM

Date, time and place of next meeting (if known): **Some time post-OHD mtg on 3/19/20**
Minutes compiled by (name): **Lisa Draganiw**
We have contact info for the carnival lady—will have to publicize games. Kathy says the bowling game was terrible.

Carnival comes Fri night to set up at 5:00 PM. They stay @ Sleep Inn w/ discount.

Sat Am they bring prizes & do any additional setup.
We provide H2O & dough balls (LED usually brings it down, or can get from church across St)

UHS kids run the games. Kevin usually arranges—Kate Sullivan?
Games don't open until 11:30 AM. Maybe need a sign that says "Games open after the parade ends"

Reid arranges the port a potties.
Clean up usually done by UHS track club. (Fri pm / Sun Am)
Booths break down by end Sept / Sun Am
Ask Katie Sullivan whether they want to do Applestock (6-8:30 pm at common Sat pm)?
John Hatrier paints the booth lines.

Steve Cotton is the contact for any power issues.
Discuss with Kevin where the electrical lines will be for OTTD—Ryan/Phil will be there for any Troubleshooting.

Use the radios for the parade at the common too (Reid takes care of getting the radios). Brings to OTTD booth.
Golf carts from continental for parade—need to arrange for those. See a minimum of 2 would be better.
Ask Kirby—do we have the booth spreadsheets we need?
Need to figure out who Admin is for F3 page (Bob Ciavletta?)—add as action item to discuss & March OTTD meeting.

Ryan will try to contact the admin.

Lisa to work w/ IT to figure out Town website OTTD page & make it work w/ Kathy's old OTTD website.

Need to designate someone to man the OTTD booth if Reid doesn't want to.
Might need to designate someone to be there Fri for booth setup.
Ask Justin about ATM.