

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES Draft Minutes of March 4, 2020

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### **Call to Order:**

The meeting was called to order at 7:02 p.m. by Chair Betsy McKinney. The following board members were in attendance: Melissa Coffey, John Curran, Cynthia Peterson, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director; and Megan Donovan, Head of Circulation Services.

### **Secretary's Report:**

The Secretary's Report for February 5, 2020 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

### **Director's Report:**

#### Gifts Donated to the Leach Library –

- Ms. Carol Beauchemin donated some pieces of a winter village in memory of Gloria and Andy Clark.

A **motion** was made by John Curran to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

#### Programs –

- On Thursday, February 13, the library hosted Mr. Andrew Timmins' "Living with Bears." 29 individuals attended the program.
- On Thursday, March 12 at 7:00 p.m., Joanne Pearson will present "Gorgeous Gardens of New England." Ms. Pearson will give attendees a visual tour of some of the most gorgeous gardens in New England. This lively presentation features a colorful slideshow which includes many public and private gardens in the region. Ms. Pearson is a landscape architect turned professional photographer, and combines beautifully photographed gardens and garden design elements with her expertise in landscape design. This program is sponsored by the Friends of the Londonderry Leach Library.
- On Thursday, April 9 at 7:00 p.m., Mr. Fran Hart will present "Music of the Beatles." Join Mr. Hart as he combines a musical performance with a multimedia presentation. Participants will not only learn about the music of the Beatles, but also about the influence the band exerted on the cultural landscape. Mr. Hart is a musician with a lifelong passion for the Beatles. This program is sponsored by the Friends of the Londonderry Leach Library.

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- On Thursday, May 14 at 7:00 p.m., Mr. Curt Bessette and Ms. Jenn Kurtz will offer “A Few Seconds with Our Fathers: Songs and Stories of WWII” at Leach Library. This moving performance is a tribute to the generation of young men and women of the World War II era. It is filled with songs and stories that make history come to life and honor our parents and grandparents.
- On Thursday, June 11 at 7:00 p.m., Mr. Michael Bruno will hold “Cruising New Hampshire History.” Join Mr. Bruno as he educates attendees on all sorts of fascinating aspects of New Hampshire history.

### Announcements -

- On February 12, 2020, the elevator passed the annual inspection. We are waiting for an updated inspection certificate.
- On February 24, 2020, I emailed Steve Cotton advising him that I was concerned because the temperature in the alcove ceiling was 37 degrees. and that we had opened the ceiling doors as far as they would go to let the heat in. We had also set the library temperature up to 75 degrees. After multiple emails it was decided to block up the soffits with Typar tape. After blocking off the NW wind, the temperature up in the alcove ceiling rose to 47 degrees.
- The library system upgrade is scheduled to begin on Monday, March 9.

### **Assistant Director’s Report:**

#### Children’s and Teen Programs and Activities –

- During the month of February, 157 children participated in the vacation week craft.
- The Children’s Room Spotlight Display that highlights materials from different areas of the collection, is Create Your World for the month of March. Connect with your creative side and come check out books on art, crafts, and colors.
- On Monday, March 9 from 4:00 to 5:00 p.m., come to the children’s room for a special visit with Dinosaur, and learn How Do Dinosaurs Visit the Library? Hear stories from the How Do Dinosaurs series, and stay for a picture and hug with Dinosaur at the end of the program. The program is open to 90 participants and registration began on Monday, March 2.
- On Monday, March 23 from 4:00 to 5:00 p.m., come to the children’s room for our Spring Fling Book Bingo. Every participant will leave with at least one book from our book selection tables. This popular program is open to 90 participants of all ages and advance registration is required. To register, stop by the children’s room or call 432-1132 beginning at 9:00 a.m. on Monday, March 16.
- Come to the library on Thursday, March 19 from 3:15-5:00 p.m. for our young adult movie Nancy Drew and the Hidden Staircase. Participants in grades 6 – 12 will enjoy the movie, along with popcorn and beverages. In addition, there will be a raffle for door prizes. No registration is required.

#### Donations –

- Ms. Shelby McCarthy donated a copy of her book *Let’s Go Play* to add to the children’s collection.

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A **motion** was made by John Curran to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Reference –

- There were a total of 1654 reference questions in the month of February.
- There were 206 children's reference questions in the month of February.

Technical Services –

- There were a total of 688 materials added during the month of February.

**Old Business:**

- Trees for buffer  
No new information at this time.
- House Bill 1452  
Chair Betsy McKinney informed the Board that both House Bills pertaining to libraries were defeated.

**New Business:**

- Presentation from the Board of Trustees  
On behalf of the Library Board of Trustees, Chair Betsy McKinney presented retiring board member Melissa Coffey with an engraved clock in recognition of her time volunteered as a Trustee. The whole Board expressed their appreciation for Melissa Coffey as a valued board member and stated that she will be missed.

A **motion** was made at 7:20 p.m. by John Curran to adjourn the meeting. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Megan Donovan

Minutes Typed by: Sally Nelson Date: February 5, 2020

Respectfully submitted,

Sally Nelson  
Assistant Director