

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of February 5, 2020

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Melissa Coffey, John Curran, Sandy Geisler, Carol Introne, Cynthia Peterson, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director; Megan Donovan, Head of Circulation Services; and Joe Green, Town Council Liaison.

**Secretary's Report:**

The Secretary's Report for January 8, 2020 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

**Treasurer's Report:**

The Treasurer's Report for October 1, 2019 through December 31, 2019 was distributed. A **motion** was made by Carol Introne to accept the report as written. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

**Director's Report:**

Gifts Donated to the Leach Library –

- Ms. Susan Bradley donated five reams of paper to the library.

A **motion** was made by John Curran to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, January 9 at 7:00 p.m., Mr. Stephen Carey held "Wood Art for the Average Woodworker and Hobbyist" at Leach Library. 54 individuals attended the program.
- On Thursday, February 13 at 7:00 p.m., the library will host Mr. Andrew Timmins' "Living with Bears." Join Mr. Timmins as he teaches attendees about bear biology and management in New Hampshire. His focus will be on the challenges of bear management, with particular attention paid to the issue of bear cultural carrying capacity and bear/human conflict avoidance and management.
- On Thursday, March 12 at 7:00 p.m., Joanne Pearson will present "Gorgeous Gardens of New England." Ms. Pearson will give attendees a visual tour of some

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- of the most gorgeous gardens in New England. This lively presentation features a colorful slideshow which includes many public and private gardens in the region. Ms. Pearson is a landscape architect turned professional photographer, and combines beautifully photographed gardens and garden design elements with her expertise in landscape design. This program is sponsored by the Friends of the Londonderry Leach Library.
- On Thursday, April 9 at 7:00 p.m., Mr. Fran Hart will present "Music of the Beatles." Join Mr. Hart as he combines a musical performance with a multimedia presentation. Participants will not only learn about the music of the Beatles, but also about the influence the band exerted on the cultural landscape. Mr. Hart is a musician with a lifelong passion for the Beatles. This program is sponsored by the Friends of the Londonderry Leach Library.
  - On Thursday, May 14 at 7:00 p.m., Mr. Curt Bessette and Ms. Jenn Kurtz will offer "A Few Seconds with Our Fathers: Songs and Stories of WWII" at Leach Library. This moving performance is a tribute to the generation of young men and women of the World War II era. It is filled with songs and stories that make history come to life and honor our parents and grandparents.
  - On Thursday, June 11 at 7:00 p.m., Mr. Michael Bruno will hold "Cruising New Hampshire History." Join Mr. Bruno as he educates attendees on all sorts of fascinating aspects of New Hampshire history.

### Announcements -

- On December 20, 2020, the sprinkler head in the alcove next to my office broke. It caused minor flooding in the adult section of the library. The staff acted quickly and moved the original artwork, chairs, tables and materials, thus mitigating damages. The sprinkler was repaired that evening. The carpet was extracted that evening, and was cleaned and treated for mold the next day. So, the carpet was also saved. The ceiling will need to be repaired. Two "doors" will be installed so they can be opened during cold weather. The Town Manager has approved the replacement of the trees that acted as "wind buffers". The trees were clear cut to build the new Fire Department. The work on the ceiling has begun and has been completed. The two (2) doors have been installed in the ceiling. A remote thermometer has been placed in the ceiling that can be read in my office. The thermometer will be read as part of the opening and closing procedures. In addition, it will be read in the afternoon if I am not in the office. If the alcove temperature gets cold the doors will be opened using a large pole to let warm air from the building in.
- The Deliberative Session on the budget will be February 8, 2020, at 9:00 a.m. in the high school cafeteria.

### **Assistant Director's Report:**

#### Children's and Teen Programs and Activities –

- During the month of January, 128 children participated in the Bear Matching Game.

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- The Children's Room Spotlight Display that highlights materials from different areas of the collection, is *Make New Friends – Read* for the month of February. Come and check out a variety of books about famous literary friends such as Elephant and Piggie, Pooh and Piglet, or Frog and Toad.
- On Tuesday, February 18 come to the children's room for the program *Reptiles Rock*. Join Rainforest Reptiles for their interesting presentation about reptiles. Live animal visitors may include a boa constrictor and a tegu lizard. This program is open to 90 participants and registration begins on Monday, February 10.
- Starting at 9:00 a.m. on Saturday, February 1 and ending at 5:00 p.m. on Saturday, February 29, young adult participants in grades 6 – 12 are invited to guess how many polar bear erasers are in the jar located at the circulation desk. The person with the closest guess, over or under, will win a prize bag that includes a Barnes & Noble gift certificate.

### Reference –

- There were a total of 1863 reference questions in the month of January.
- There were 215 children's reference questions in the month of January.

### Technical Services –

- There were a total of 741 materials added during the month of January.

## **Old Business:**

- Sprinkler malfunction  
This was discussed during the Director's Report.
- Trees for buffer  
Barbara Ostertag-Holtkamp announced that the library has begun receiving estimates from nurseries for the cost of replacement trees. As the weather gets warmer the soil will need to be tested in order to determine which trees would be best suited for the area.
- House Bill 1452  
Barbara Ostertag-Holtkamp reported that both library bills being presented to the New Hampshire House will probably not pass. A discussion ensued.

## **New Business:**

- Leadership Londonderry – March 12, 2020  
Barbara Ostertag-Holtkamp asked the Board to let her know if they were interested in attending the Leadership Londonderry to represent the Library Board of Trustees. Assistant Director Sally Nelson will be giving a presentation on behalf of the library.

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- Article in Londonderry Times  
Barbara Ostertag-Holtkamp distributed copies of the letter to the editor of the Londonderry Times by Kevin Olvaney on January 16, 2020. She addressed each point. Most of the issues brought up in the article would require additional staff and a larger budget allocation to implement. In addition, the public computers are not on the Town's network so no town computers are vulnerable to an attack as stated by Mr. Olvaney. A discussion ensued.
- Meeting Room Use  
Melissa Coffey asked why the meeting room could only be used by non-profit groups. Barbara Ostertag-Holtkamp responded that as we only have one meeting room, priority is given to library programs and non-profit groups.

A **motion** was made at 7:47 p.m. by Cynthia Peterson to adjourn the meeting. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Megan Donovan

Minutes Typed by: Megan Donovan

Date: February 5, 2020

Respectfully submitted,

Megan Donovan  
Head of Circulation Services