

**SOLID WASTE AND ENVIRONMENT COMMITTEE
MEETING MINUTES
January 11, 2021**

Committee Attendance: Lynn Wiles, Joy Muller, John Mahon, Gary Stewart, Duane Himes, and Bob Kerry (DPW liaison).

Others: None

Meeting started at 7:00 PM. The meeting was conducted virtually.

Agenda: January 11, 2021

- Acceptance of December 2020 Meeting Minutes
- New Hampshire RSA 91:2 Right to Know discussion
 - Agenda posting
 - Meeting minutes
- Beautify Londonderry
- Social Media news and planning
- SWEC Website
- Action Item Status
- Round Table Discussion
- Next Meeting: February 8

Acceptance of December 2020 Meeting Minutes – Meeting minutes were accepted by the committee unanimously.

Agenda items discussion:

- Lynn started the meeting by going over the COVID-19 protocol regulations for conducting a virtual meeting and then took attendance as required.
- The committee discussed the possibility of posting upcoming meeting agendas ahead of the meeting. Lynn said that he would be talking with Kevin and Kirby about their opinions regarding this matter.
- The committee discussed the SWEC meeting minutes and were they being properly submitted per the RSA. Per the discussion, the following steps are being proposed on submitting the minutes:
 1. Duane will send out a raw draft the minutes to the committee members for their review and comments.
 2. Once committee members review raw draft and provide any comments/changes, a draft copy will be developed and distributed to the committee for a final review. A copy of this draft will be sent to Kirby for posting of the draft minutes.
 3. At the next meeting, the committee will accept the draft copy of the minutes.
 4. At the meeting, the committee will officially accept the minutes.
 5. Duane will then submit the approved final minutes to Kirby for final posting and the record.

- Joy talked about Beautify Londonderry (BL). She indicated that they have been meeting and have had discussions on what to try and do during 2021. They had some discussions about the funding of BL, and it was said that in the past the donations have been from local businesses. She indicated that there was approximately \$18,000 in the BL fund. Bob said that Joy and John should talk with Lisa Drabik, assistant Town Manager, to answer some of the questions about what to do with the extra funds and does the BL subcommittee need to adhere to the requirements about the meeting minutes and their charter. Joy and John said they would contact Lisa regarding this matter.
- Bob asked how the Welcome to Londonderry Signs were funded. Duane said that they were paid for by local businesses in exchange for putting up a recognition sign saying that they sponsored the sign.
- Joy said that the subcommittee's goal is to define what BL is and their goals.
- Bob just reminded Joy to make sure the subcommittee planned BL with COVID-19 requirements in mind.
- The committee discussed the social media issue with recycling information in mind. John said he has seen a lot of online discussion regarding the resident's questions about what is recyclable. He was wondering if it would be a good time to put some recycling info out on social media to help address their questions.
- Bob said that Waste Management told him that there has been an increase in contamination in the blue bins. Bob said that the contamination was not only plastic bags but other items as well. The committee thought that it might have something to do with residents staying home that are not normally home so they do not know what can go in the bins.
- The committee discussed trying to get recycling info out so as a reminder about what can/cannot be recycled.
- The committee thought that the information on recycling might be too big to be effectively reviewed on a cell phone.
- There was some discussion on the green labels being put on the bins to let the residents know why their recycling could not be picked up. Bob said he would look into what other colors might be available and if made any sense to change the color.
- Bob said he spoke with Tom Hodge about the web page changes and showed the committee a mockup of the changes. The committee reviewed those changes. Bob said he would get Tom to provide more for the next meeting.
- There was a roundtable discussion among the committee. None of the committee had any significant issues to discuss.

Actions (Updated from meeting)

Bob:

1. Investigate and advise as to format editing of SWEC website including the best non-alphabetical way to resort links. Bob is still working on this matter.

Lynn:

1. Assign SWEC website content editing to the committee based on priorities identified by analytics. Still working.
2. Contact Bosch Thermtronics regarding "Adopt-a-Road". Still working.

Meeting was adjourned at about 8:50.

Next meeting on February 8, 2021.

DCH