

**SOLID WASTE AND ENVIRONMENT COMMITTEE  
MEETING MINUTES  
(via virtual format)  
July 13, 2020**

Committee Attendance: Lynn Wiles, Joy Muller, John Mahon, Duane Himes, and Bob Kerry (DPW liaison).

Others: Laura Hajjar

Meeting started at 7:00 PM.

**Agenda: July 13, 2020**

- **Acceptance of June 2020 Meeting Minutes**
- **SWEC Website Content Discussion**
- **Londonderry Garden Club**
- **Welcome to Londonderry Signs Update**
- **Guidance on Resuming Town Sanctioned Activities**
  - **Waste Oil Collection**
  - **Beautify Londonderry**
  - **Adopt-a-Road**
- **Action Item Status**
- **Round Table Discussion**
- **Next Meeting: September 14**

The meeting started by Lynn going over the preamble for the virtual meeting protocol

Acceptance of June 9, 2020 Meeting Minutes – Meeting minutes were accepted by the committee unanimously.

Agenda items discussion:

- Lynn started the meeting stating that the next SWEC meeting will hopefully be in person and not virtual.
- Hopefully, Laura will be a member of the committee based on the Town Council vote at their next meeting.
- The committee then had a discussion regarding the presentation and content of the SWEC and solid waste websites and how might they be improved so they can be easier to go through and understand. John stated that he went through the websites and called Tom Hodge about possible ways to improve them. Bob talked about how he had worked on the DPW website and spoke to what can/cannot be done. It is easy to change basic content but changes to the framework/setup of the site cannot be done. All changes would have to go through Bob.
- Bob and Lynn both felt that all changes such as articles, etc. should be dated so it will be easier to see how old they are and if the material is outdated or up to date.

- John talked about reviewing the Going Green Columns, the Buried Treasure booklet, and the Recycling Newsletter. Joy felt that reviewing all of those items would be a daunting task. Lynn will look into a way to divide up the review tasks, so every member has a portion to review.
- Joy said that the Beautify Londonderry (BL) page is not up to date.
- Joy said that the Londonderry Garden Club plans on going in front of the Heritage Committee to talk about a plan to plant and establish pollinator gardens at various locations in Town. John said that as a member of the Heritage Committee, he would plan to attend that meeting.
- Lynn said that he sent each of the landscape company a message to see if they were still going to be taking care of the Welcome to Londonderry sign plots. Shady Hill indicated that they were still interested. He is still waiting to hear from the others.
- Bob spoke to the Fire Chief about oil recycling and the Chief said the work at the Fire Station was completed so there should be no problems from an access point. However, the committee will canvas the volunteers to see if they feel comfortable working at such close quarters during the pandemic. Bob said he would have Donna send out a notice to the volunteers to get their concerns.
- The adopt a road movement at the Bosch location can go forward with adopting that portion of Wentworth Drive. All other plans for other adopt a road parties are on hold until the pandemic is under control.
- Bob stated that small scale, individual neighborhood cleanup efforts can now be supported by DPW. Support being defined as providing blue plastic bags and collecting the full bags from the side of the road. This may change if pandemic conditions were to worsen. However, the Town still cannot promote or facilitate large scale Town wide cleanup efforts until the pandemic is under control.
- Bob stated he would look into the need for placement of trash receptacles along the Old Home Days parade route for resident use.

### **Actions (Updated from meeting)**

#### **Bob:**

1. **Delete this item Check on credit card usage at the Drop Off Center – ready to go, but delayed by Covid-19**
2. **Arrange for IT to attend the next Committee meeting in September to discuss web page structure and features**
3. **Coordinate with Donna to pool the waste oil collection volunteers**

#### **Lynn:**

1. **Contact Bosch Thermontronics regarding “Adopt -a-Road” and tell them we will begin the process.**

#### **Committee:**

1. **Review the SWEC website for content and ease of locating information**

**Meeting was adjourned at 8:30.**

**Next meeting on September 14, 2020. Still to be determined whether virtual or in person.**