

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1 April 2, 2018

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3 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall,
4 268B Mammoth Road, Londonderry, NH.

5
6 Present: Chairman John Farrell; Vice-Chairman Joe Green; Councilors Tom Dolan & Ted
7 Combes; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Executive
8 Assistant Kirby Brown; Absent; Councilor Jim Butler

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10 CALL TO ORDER

11
12 Chairman Farrell called the Town Council special meeting to order. Councilor Combes led
13 the Pledge of Allegiance. This was followed by a moment of silence for those who serve
14 us both here and abroad.

15
16 PUBLIC COMMENT

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18 Chairman Farrell informed the Council that the new Chair for the School Board contacted
19 him to tell him that on the agenda for the School Board they will be discussing the tax
20 shortfall that we had and the current number the School Board had discussed was \$220,000.
21 The next item they brought up was the open letter from Bob Slater asking if the town would
22 have the option to build a building for the school administrative department. Chairman
23 Farrell stated that the Council had gotten a number from Steve Cotton somewhere between
24 2.2 and 2.4 million to take down the building that is there now and build a new two story
25 building. Mr. Slater is the owner of a concrete business and is actively involved in it and
26 wants to be involved in the project. Chairman Farrell stated that he was asked if it was
27 something that they Council would entertain. Chairman Farrell stated that in theory it is
28 possible to do it under the Undesignated Fund Balance with the approval of the voters if
29 we have the balance to be able to cover it. The School District has signed a lease to move
30 up to Kitty Hawk Landing but they will be discussing it at their next meeting because they
31 would prefer not to move to the other end of town and leave the campus.

32
33 Chairman Farrell invited up Fire Chief Darren O'Brien to discuss the Safer Grant. Chief
34 O'Brien thanked the public for their vote on March 13th for the renovations to Central Fire
35 Station. Safer stands for 'safe and adequate fire emergency response'. The Grant allows
36 communities to apply for staffing. Chief O'Brien showed the Council the breakdown of four

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37 firefighters. Chairman Farrell stated to Chief O'Brien that he has the support of the Council.

38
39 Chairman Farrell invited up Police Chief Bill Hart. Chief Hart stated that Londonderry
40 Police Department will be partaking in the Annual 60 seconds running of the blue lights in
41 support of World Autism Day. Chief Hart presented and congratulated Dr. Sgt. Mike
42 McCutcheon on earning his PhD on May 12th. One of only four that Chief Hart is aware of
43 that has received their PhD while serving as an officer. Sgt. McCutcheon thanked the
44 Council for their support and the tuition reimbursement program Londonderry offers.

PUBLIC HEARING

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48 Motion to open public hearing made by Councilor Dolan and second by Vice Chairman
49 Green. Chair votes 4-0-0.

50
51 Chairman Farrell invited up Drew Caron with the Cable Department and Bill August who
52 represents the Town with Comcast. August presented the Comcast Cable License renewal.
53 Brian Christenson with Comcast was present as well. Town manager Smith stated that 50
54 people at any one time can get Wi-Fi at the Town Common. The Council discussed the
55 contract in detail to make sure everything was covered. Motion to approve the new Comcast
56 Contract made by Councilor Dolan and second by Councilor Combes. Chair votes 4-0-0.
57 Council signed the agreement.

58
59 Motion to close the public hearing made by Councilor Dolan and second by Vice Chairman
60 Green. Chair votes 4-0-0.

OLD BUSINESS

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64 Chairman Farrell tabled the Town Council public comment rules until the 4/16 meeting.

NEW BUSINESS

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68 Chairman Farrell introduced Resolution #2018-02, A Resolution relative to the Adoption of
69 Post-Issue Tax Compliance Policies and Procedures. Doug Smith presented. Mr. Smith gave
70 a quick background on the procedures and explained that, with Town Council approval, he
71 would be the finance director of said procedures. Mr. Smith mentioned that this policy will
72 be a stand alone policy but there is intent to implement it into the debt management policy

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73 under municipal code. Motion to approve made by Councilor Tom Dolan and second by
74 Councilor Ted Combes. Chair votes 4-0-0.

75
76 Chairman Farrell introduced Ordinance #2018-01, An Amendment to the Municipal Code
77 Title III, Land Use Codes, Chapter IV Conservation Areas, Relating to Kendall Pond
78 Parking Lots (1st Reading). Assistant Town Manager Lisa Drabik presented. Chairman
79 Farrell suggested that first reading be waived, public hearing will be at the next meeting on
80 April 16, 2018. Vice Chairman Joe Green motioned to waive the first reading. Chairman
81 Dolan second. Chair votes 4-0-0.

82
83 Chairman Farrell opened a discussion on Land Acquisition Process as he felt there was some
84 confusion. Town Manager Kevin Smith explained that he spoke with the town attorney and
85 provided Chairman Farrell with his recommendations. Chairman Farrell shared the 3 simple
86 steps to change the resolution.

- 87 1. The Conservation Commission will identify land it seeks to purchase.
- 88 2. The Conservation Commission will identify sources for the funds used to purchase
89 the land.
- 90 3. TC (or designated person) shall negotiate financial terms for the purchase.

91 Chairman Dolan suggested that there is a flow chart to show the steps involved, so that
92 everyone is clear as to how the process is completed.

93

94 **APPROVAL OF MINUTES**

95

96 Motion to Approve Town Council minutes from March 26, 2018 made by Vice Chairman
97 Green and seconded by Councilor Dolan. Chair votes 4-0-0.

98

99 **TOWN MANAGER REPORT**

100

101 New Town Moderator, Tom Freda, is up and running. He has added a link with answers to
102 commonly asked election questions. On town website: Boards and Commissions; Town
103 Moderator; FAQ's for more.

104

105 Chairman Dolan made a point that it's time for dog license registration. With the amount of
106 lost dogs, he wanted to make sure dogs in town are registered. Town Clerk, Sherry Farrell
107 called in to affirm that they are diligent with dog registrations and this year their goal is for
108 less than 1% of dogs in town to be unaccounted for.

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ASSISTANT TOWN MANAGER REPORT

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None.

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ADJOURNMENT

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116 Motion to adjourn made by Vice Chairman Green and second by Councilor Combes.

117 Chair votes 4-0-0. Meeting adjourned at 8:33 PM.

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119 Notes and Tapes by: Kirby Brown Date: 04/0/2018

120 Minutes Typed by: Kirby Brown/Stacie Street Date: 04/09/2018

121 Approved by: Town Council Date: 04/16/2018