

**Londonderry Town Council Minutes**  
**Monday, September 25, 2023**  
**7:00 PM**  
**Moose Hill Council Chambers**

**Meeting Link:** <http://173.166.17.35/CablecastPublicSite/show/12387?channel=4>

**Attendance:** Chairman John Farrell; Vice Chairman Chad Franz; Councilors Ted Combes and Ron Dunn; Town Manager Michael Malaguti; Assistant Town Manager Kellie Caron; Administrative Support Coordinator Kirsten Hildonen  
**Absent:** Councilor Jim Butler

**CALL TO ORDER**

Chairman Farrell called the Town Council meeting to order at 7:00 PM. The Pledge was led by Chairman Farrell. This was followed by a moment of silence led by Chairman Farrell for the people of Londonderry.

**PUBLIC COMMENT**

**Recognition of LHS Varsity Baseball Team**

Chairman Farrell read a proclamation congratulating the Londonderry High School Varsity Baseball team for winning the state championship.

**Introduction of New Town Hall Employees**

M. Malaguti introduced two new Town employees:

**Recreation Department:** Doug Cole, Assistant Recreation Director

**Town Manager's Office:** Cameron Maher, Executive Assistant

K. Caron introduced two new Town employees:

**Planning and Economic Development:** Benjamin Bennett, Town Planner

**Planning and Economic Development:** Michael Bazegian, GIS Manager/Comprehensive Planner

The Council welcomed the new employees and congratulated them on their positions.

**Chairman Farrell opened public comment.**

**Name:** Ron Dunn, Town Councilor

R. Dunn thanked everyone who participated in the Senior Expo. It was well run and well attended.

**Name:** Jim Green

**Address:** 22 Sugarplum Lane

J. Green expressed his pleasure with the Town participation in the Senior Expo and thanked them for their efforts.

**Chairman Farrell closed public comment.**

**PUBLIC HEARING**

**Resolution #2023-15 – Acceptance of Unanticipated Revenue 31:95-b, III(a) Grant received from the New Hampshire Department of Safety, Office of Highway Safety in the amount of \$14,400.00**

Motion to open the public hearing made by Vice Chair Franz and seconded by Councilor Dunn.

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ron Dunn	Yes

Motion passed 4-0-0.

**Chairman Farrell opened the public hearing.**

M. Malaguti explained the purpose of this grant is to add additional patrols.

**Chairman Farrell invited public comment; there was none.**

**Chairman Farrell invited Council comment.**

T. Combes asked if these funds would be more directly utilized by the Police Department and Mr. Malaguti answered that this was the case.

Motion to approve Resolution #2023-15 made by Vice Chair Franz by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

Motion passed 4-0-0.

Motion to close the public hearing made by Vice Chair Franz and seconded by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes

Ron Dunn	Yes
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Motion passed 4-0-0.

## **NEW BUSINESS**

### **Leach Library Programming & Participation Update**

Erin Matlin, Library Director, presented an update of recent happenings at the library, including the summer reading program. She thanked the local businesses who donated prizes for the summer reading program. As it is National Library Card Signup Month, she urged residents to come to the library and sign up for or renew library cards. She thanked the Town IT Department for their help with the new online museum and reservation pass system, and described the system. She announced upcoming programs at the library.

### **Order #2023-13 – The Expenditure of Maintenance Trust Funds for Fire Department Door Sensors**

M. Malaguti explained the fire station overhead doors are often open, which creates inefficiencies in the operation of the HVAC system. The sensors will ensure that the system does not run when the doors are open, which should result in a cost savings as well as less wear and tear on the equipment. The cost is \$19,840. There is a \$6,014 deduction, if wiring is not run in conduit, which is the plan.

Motion to approve Order #2023-13 made by Vice Chair Franz and seconded by Councilor Dunn.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

Motion passed 4-0-0.

### **Resolution #2023-16 – Establishing Beautify Londonderry as a Town Committee**

K. Hildonen reported that based on discussions with Joy Muller, Chair of Beautiful Londonderry, and the Town Finance Director, a decision was made that Beautify Londonderry would function best as an individual freestanding Town committee. The members will be confirmed by the Council.

Motion to approve Resolution #2023-16 made by Vice Chair Franz and seconded by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes

Ron Dunn	Yes
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Motion passed 4-0-0.

**Resolution #2023-17 – Dissolving the Solid Waste Committee**

K. Hildonen reported that information on this was shared by M. Malaguti and Lynn Wiles, Chair of the Utilities Committee, at the last Council meeting. It has been decided that the Committee has become redundant and thus should be dissolved.

Motion to approve Resolution #2023-17 made by Vice Chair Franz and seconded by Councilor Dunn.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

Motion passed 4-0-0.

**Review Term Expiration List for Appointed Town Boards**

K. Hildonen presented a list of openings for appointed Town boards. She requested a timeline for the posting deadline and conducting interviews. Chairman Farrell requested the list be sent to the Councilors and this information will be provided at the next Council meeting. She will post the final list.

**OLD BUSINESS**

**APPROVAL OF MINUTES**

Minutes for the September 11, 2023, meeting were presented. Motion to approve minutes made by Vice Chair Franz and seconded by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

Motion passed 4-0-0.

**APPOINTMENTS/REAPPOINTMENTS**

None

**LIAISON REPORTS**

There were no liaison reports.

**TOWN MANAGER & ASSISTANT TOWN MANAGER REPORTS**

Town Manager Malaguti made his report.

Assistant Town Manager Caron made her report.

**OTHER BUSINESS**

Chairman Farrell reported he has received a number of enquiries regarding runway 35 opening, so he shared with these individuals the original press release, explaining the need for repairs.

Chairman Farrell announced the Saturday budget review will be held on November 4<sup>th</sup> at 8:00 a.m.

M. Malaguti reported a rumor is circulating that a homeless shelter is coming to Londonderry. He said this is not true and he has not been advocating for this.

**MEETING SCHEDULE**

1. October 2, 2023; Moose Hill Council Chambers; 7:00 p.m.
2. October 16, 2023; Moose Hill Council Chambers; 7:00 p.m.
3. November 6, 2023; Moose Hill Council Chambers; 7:00 p.m.

**ADJOURNMENT**

Motion to adjourn made by Vice Chair Franz and seconded by Councilor Dunn.

John Farrell	Yes
Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes

Motion passed 4-0-0. Meeting adjourned at 7:32 p.m.

Minutes prepared by Beth Hanggeli